

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF JANUARY 23, 2024**

The Hebron Town Council and Regulatory Commission meeting of January 23, 2024, was called to order by President John Spinks, Jr. at 7:00 p.m. In attendance were Council Members, Justin Albright, Mike Wallace, Shane Spagnola, Tammy Grdinich, and John Spinks, Jr.; Town Attorney Brett Galvan; MCO Representative Randy Decker; Town Marshal Josh Noel; and Clerk-Treasurer Jamie Uzelac. Not in attendance were Park Board President Linda Brebner and Building Commissioner Brad Ladwig.

Following the Pledge of Allegiance, the following business was conducted.

Public Comments – President Spinks read the following Public Comment Statement.

The Town Council would like to let everyone know that the agenda for our meetings are available online on the town website the Friday before we meet to allow citizens to come and speak on topics before a decision is made. This meeting is being recorded and will be made available on the website before our next meeting. In order to give everyone an opportunity to speak and to get through today's business, please state your name and address before limiting your comments to 3 minutes. Comments will only be allowed during the "Public Comment" sections of this meeting directly after this statement is read.

Dawn Wilson, 705 Aspen Street – Plow damage to mailbox. Ms. Wilson stated that she spoke with Randy Decker who stated that this damage was not caused by plowing. After reviewing Ms. Wilson's photo, Councilman Wallace stated that the truck and plow did not come into contact with the post and mailbox. Randy Decker stated there were seven boxes damaged during the last storm, he noted that the boxes are over the curb (boxes are to be 6/8 inches off the curb). He stated that he and Bob went to the property and the pole was still standing, but they could value the mailbox as it was not there. He stated it was his belief that wet snow or ice hit the box causing the box to come off the post. Following a lengthy discussion, and recommendation from Council Liaison Wallace, and on motion of Councilman Wallace, seconded by Councilman Shane Spagnolo, and duly carried 5-0, the Council will purchase a new mailbox for the homeowner at the cost not to exceed \$50.00, the homeowner required to move the box as per the Post Office requirements. Attorney Brett Galvan advised the Council to address this type of issue on a case-by-case basis.

Agenda Amendment – On motion of Councilman Wallace, seconded by Councilman Albright, and duly carried 5-0, the agenda was amended to include the topic of Public Works new hires.

Public Hearings – None

Utility Adjustments – None

Old Business – None

Approval of Minutes

On motion of Councilman Albright, seconded by Councilwoman Grdinich, and duly carried 5-0, the December 19, 2023, Council/HURC Minutes, January 1, 2024, Council/HURC Minutes, and January 9, 2024, Workshop Minutes were approved as presented.

Docket

President Spinks read the docket totals for January 23, 2024: Total \$1,379,649.29, Transfers \$398,922.05, and Net \$980,727.24. On motion of Councilman Wallace, seconded by Councilman Albright, and duly carried 5-0, the docket was approved as presented.

Ordinances and Resolutions

Unanimous Consent Vote – On motion of Councilman Wallace, seconded by Councilman Spagnola, and duly carried 5-0, the Council approved consideration of Ordinance 2024-01-23, **An Ordinance of the Town Hebron, Indiana Amending the Municipal Code for the Town of Hebron**, and Ordinance 2023-12-19, **Salary Ordinance**, at this meeting.

Ordinance 2024-01-23 – An Ordinance of the Town of Hebron, Indiana Amending the Municipal Code for the Town of Hebron (Amending Appendix A – Land Use, Article III, Chapter 4, Section 2-3-4-2) – On motion of Councilman Albright, seconded by Councilman Wallace, and duly carried 5-0 Ordinance 2024-01-23 was passed and adopted. A copy of said Ordinance is attached to these minutes.

Ordinance 2023-12-19 - Salary Ordinance – President Spinks stated that the change in the Salary Ordinance is for an increase in Deputy Marshal Patrolman 2 salary from \$1,671.16 to \$1,923.08. Councilman Albright stated that this is for a probationary patrolman, and it is being done in an attempt to help with recruitment efforts. On motion of Councilman Albright, seconded by Councilman Spagnola, and duly carried 5-0, Ordinance 2023-12-19 Amended January 23, 2024, was passed and adopted.

New Business

Fire Contract – On motion of Councilman Albright, seconded by Council President Spinks, and 5-0, the Council approved the Fire Contract which took effect on January 1, 2024. Councilman Albright noted that according to the Accounts Payable Register it appears that \$6,421.22 was distributed to the Fire Department. Clerk-Treasurer Jamie Uzelac stated that it will be taken out of what is given to the Fire Department.

Wessler Contract for On Call Drinking and Wastewater Engineering Services – Randy Decker stated that this contract would allow Wessler to bill the Town for projects not covered by a contract. Discussion ensued. On motion of Councilman Wallace, seconded by Councilman Spagnola, and duly carried 5-0, the Council tabled the Wessler Contract for On Call Drinking

and Wastewater Engineering Services. This issue will be added to the agenda for the next workshop.

Wessler Contract for Proposal for Professional Services for Elevated Water Tower – Randy Decker said this is for the PDR for the new 200,000-gallon tank and for refurbishing the 300,000 and 100,000. The deadline for the applicant is April 1, 2024. Mr. Decker stated that Matt Reardon had the numbers he needs. A lengthy discussion was held. Mr. Decker stated that a PDR can be altered. Mr. Decker said that we are going from a 200,000-gallon tank to 250,000 gallon if we do Windy Hill and this has a lot of moving parts. On motion of Councilman Albright, to amend the PDR to reflect the increase to 250,000 gallon and higher heights of the water tower along with all the moving parts, seconded by Councilman Spagnola. President Spinks asked Wessler to submit a revised PDR for signature. On motion of Councilman Albright, seconded Councilman Spagnola, and duly carried 4-0-1 (Councilwoman Grdinich noted that she was abstaining from the vote as she did not have enough knowledge of issue), the Council approved amending the PDR to reflect the increase to 250,000 gallon and higher heights of the water tower along with all moving parts and authorized President Spinks to sign the revised PDR.

New Hire – Public Works - Hiring of Public Works Employees – Councilman Wallace stated that there were three strong applicants for the Street Superintendent position and in that process, Randy Decker had an idea to move one of current employees into the water side which would then free up another position. Councilman Wallace stated that what they are asking is the that the Street Superintendent position stay as it was and the Department would add a position for an Assistant Street Superintendent. Also, asking the Street Superintendent's salary would be \$51,244.00 and the Assistant Street Superintendent's salary would be \$48,235.00 which are covered under Randy's budget.

President Spinks stated the first thing to consider is the moving of the employee currently in the position of Assist Street Superintendent. On motion of Councilman Wallace, seconded by Councilman Albright, and duly carried 5-0, the employee currently in the Assist Street Superintendent will be moved to water. On motion of Councilman Wallace, seconded by Councilman Albright, Mike Lentz was hired as Street Superintendent, Nick Overton was hired as Assist Street Superintendent, and Chester Hanson was hired as Lab Tech and PT Plow Driver.

Community Crossing Grant – Randy Decker stated that the grant is due next week, and bidding would be in March, no paving in Snake Flats this year, and we can lump Sigler to Church into the project. We can apply for \$396,000.00 which includes the paving in the alley way. On motion of Councilman Wallace, seconded by Albright, and duly carried 5-0, this was approved.

Hiring of Susan Alyea – On motion of Councilman Wallace, seconded by Councilman Albright, and duly carried 5-0, the Council hired Consultant Susan Alyea at the hourly rate of \$28.00/hr, not to exceed \$7,000 a year. This is a one year contract and the Town Council will receive monthly invoices. President Spinks stated that Mrs. Alyea is an asset to the Town.

Reach Alert – Clerk-Treasurer Uzelac stated that this is the same company who supplies Red Code, and this system is for non-emergency information. On motion of Councilman Albright, seconded by Councilman Spagnola, and duly carried 5-0, this matter was tabled and will be discussed at a workshop.

Write Off Utility Account – Clerk-Treasurer Uzelac informed the Council that the homeowner passed away and notice was served on his son. The house sold before a lien was placed upon the property. Councilman Albright stated that a lien could be placed on the property, or a claim could be filed in the estate. Attorney Galvan said the estate claim period is 90 days and any claim could be barred, and the debt follows the deceased. The amount due is \$231.46. On motion of Councilman Albright, seconded by Councilwoman Grdinich and duly carried 5-0, this matter was tabled until next month.

DEPARTMENT REPORTS

Public Works – The Public Works report is attached to these minutes and made a part hereof.

HRC – No report.

Police Department – The Police Department report is attached to these minutes and made a part hereof. Councilman Albright asked is there was any rollover in Personal Days or Sick Days. Marshal Noel stated that there were no carryovers.

Parks Department – No report.

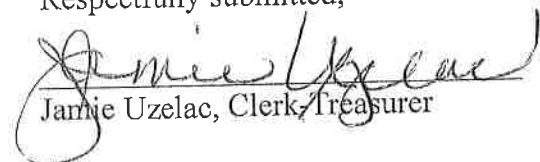
Building Department – No report.

Attorney Report – No report.

Announcements – President Spinks reported that Park Ridge has twenty-four homes started, nine completed, seven sold, and two ready to be moved into. Going very well. President Spinks wished the High School Basketball Team good luck at PCC, thanked Public Works for the repair on the main break, and thanked the Community for sending the Council and Clerk-Treasurer to school.

There being nothing more before the Council, on motion of Councilwoman Grdinich, seconded by Councilman Albright, and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,


Jamie Uzelac, Clerk/Treasurer

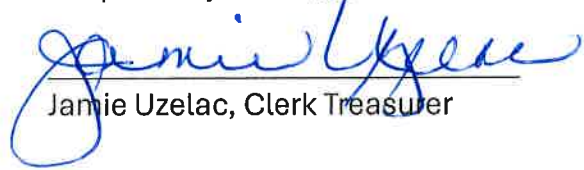
Approved:

John Spinks, Jr., President

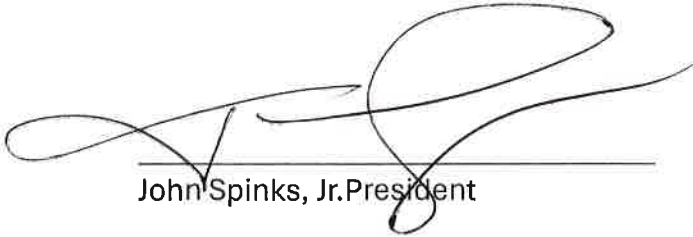


Minutes amended on March 19, 2024.

Respectfully Submitted,



Jamie Uzelac, Clerk Treasurer



John Spinks, Jr. President