

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF DECEMBER 19, 2023**

The Hebron Town Council and Regulatory Commission meeting of December 19, 2023, was called to order by President John Spinks, Jr. at 7:00 p.m. In attendance were Councilmen Todd Adamczyk, Justin Albright, Kevin Joseph, Mike Wallace, and John Spinks, Jr.; Town Attorney Brett Galvan; MCO Representative Randy Decker; Park Board President Linda Brebner; Building Commissioner Brad Ladwig; Town Marshal Josh Noel; and Clerk-Treasurer Jamie Uzelac. Also, appearing via Zoom were Brenda DeVries and Bob Reynolds.

Following the Pledge of Allegiance, the following business was conducted.

**Public Comments** – President Spinks read the following Public Comment Statement.

**The Town Council would like to let everyone know that the agenda for our meetings are available online on the town website the Friday before we meet to allow citizens to come and speak on topics before a decision is made. This meeting is being recorded and will be made available on the website before our next meeting. In order to give everyone an opportunity to speak and to get through business, please state your name and address before limiting your comments to 3 minutes. Comments will only be allowed during the "Public Comment" sections of this meeting directly after this statement is read.**

President Spinks called for Public Comments three times. There were none.

**Public Hearings** – President Spinks opened the public hearing for **Ordinance 2023-11-21 – An Ordinance to Revise the Schedule of Monthly Water Rates and Monthly Charges to be Collected by the Town of Hebron, Indiana from Customers Served by the Town's Water Utility.** – Brenda DeVries noted that this public hearing was properly noticed and published in the newspaper. Brenda DeVries noted this Ordinance is being verbally amended from its first reading due to an incorrect minimum monthly amount of \$29.28 reflected in Section 1 (b). The Ordinance submitted for adoption this evening reflects the correct minimum monthly charge of \$30.16 as stated in Section 1 (b). President Spinks asked three times for public comments. There were no public comments. President Spinks asked for Council comments. President Spinks asked Bob Reynolds if the surcharge for special districts of \$25.00 was included in this Ordinance. Mr. Reynolds noted that the surcharge was split between water and sewer and in this Ordinance as appears in Section 1 (c). President Spinks again asked for Council comments. There were no Council comments. President Spinks closed the public hearing. On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, Ordinance 2023-11-21 was passed and adopted. A copy of said Ordinance 2023-11-21 is attached to these minutes.

President Spinks opened the public hearing for **Ordinance 2023-11-21-1 – An Ordinance to Revise the Schedule of Monthly Sewer Rates and Minimum Monthly Charges to be Collected by the Town of Hebron, Indiana from Customers Served by the Town's Sewage Works.** – Brenda DeVries stated that this Ordinance was introduced at the November

meeting, notices mailed and published in the newspaper for the public hearing and is now before the Council for consideration. Ms. DeVries stated that the surcharge is in Subsection d of this Ordinance. President Spinks asked for public comments and there being no public comments. He then asked for Council comments and there being no Council comments, he closed the public meeting. On motion Councilman Albright, seconded by Councilman Joseph, and duly carried 5-0, Ordinance 2023-11-21-1 was passed and adopted. A copy of Ordinance 2023-11-21-1 is attached to these minutes.

**Utility Adjustments** – None

**Old Business** – None

**Approval of Minutes**

On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 3-0-2 (abstaining were Councilmen Wallace and Adamczyk), the November 21, 2023, Council/HURC Minutes were approved, but striking the comment in the opening paragraph regarding not introducing people appearing via zoom.

On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 3-0-2 (abstaining were Councilmen Wallace and Adamczyk) the November Workshop Minutes and December Workshop Minutes were approved as presented.

**Docket**

President Spinks read the docket totals for December 19, 2023: Total \$1,328,799.20, Transfers \$334,756.78, and Net \$994,042.42. On motion of Councilman Adamczyk, seconded by Councilman Albright, and duly carried 5-0, the docket was approved as presented.

**Ordinances and Resolutions**

Unanimous Consent Vote – On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, the Council approved consideration of Ordinance 2023-12-19, Salary Ordinance; Ordinance No 2023-10-17-1, Zone Map; Ordinance No. 2023-09-19, Zone Map; Resolution 2023-12-19 Transfer Resolution; and Resolution 2023-12-19-1, Encumbrance Resolution; at this meeting.

**Ordinance 2023-12-19 – Salary Ordinance** – On motion of Councilman Joseph, seconded by Councilman Wallace, and duly carried 4-1, Ordinance 2023-12-19 was passed and adopted.

**Ordinance No. 2023-09-19 – An Ordinance Approving 2023 Revised Zone Map** – On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, Ordinance No. 2023-09-19 was passed and adopted. A copy of Ordinance No. 2023-09-19 is attached to these minutes.

**Ordinance No. 2023-10-17-1 – An Ordinance Amending 2021-04-20-2 Appendix A Land Use Article 2 Development Through Zoning Chapter 1 Section 2-2-1-2 a Zone Map –** On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, Ordinance No. 2023-10-17-1 was passed and adopted. A copy of Ordinance No. 2023-10-17-1 is attached to these minutes.

**Ordinance No. 2023-12-19-1 – An Ordinance Amending Ord. No. 2014-09-16C, 9-16-2014, Chapter 42 Parks and Recreation; Article III: Board of Parks and Recreation and Sec. 42-62 –** On motion of Councilman Wallace, seconded by Councilman Adameczyk, and duly carried 5-0, Ordinance No. 2023-12-19-1 was passed and adopted. A copy of Ordinance No. 2023-12-19-1 is attached to these minutes.

**Resolution 2023-12-19 – A Resolution Providing for the Transfer of Appropriations for the Town of Hebron, Porter County, Indiana for the Year 2023 for the Action and Passage by the Hebron Town Council Pursuant to IC 6-1.1-18-6 –** On motion of Councilman Albright, seconded by Councilman Joseph, and duly carried 5-0, Resolution 2023-12-19 was passed and adopted. A copy of Resolution No. 2023-12-19 is attached to these minutes.

**Resolutions 2023-12-19-1 – A Resolution Providing for the Encumbrance of Appropriations for the Town of Hebron, Porter County, Indiana from the Budget Year 2023 into Budget Year 2024 for the Action and Passage by the Hebron Town Council –** On motion of Councilman Adameczyk, seconded by Councilman Joseph, and duly carried 5-0, Resolution 2023-12-19-1 was passed and adopted. A copy of Resolution No. 2023-12-19-1 is attached to these minutes.

### **New Business**

#### **Appointment for Board Positions**

Storm Water Drainage Board – On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, Don Ensign was appointed to complete Merle Foresman’s term through 2024.

Plan Commission – On motion of Councilman Wallace, seconded by Councilman Albright, and duly carried 5-0, Edward Erb was appointed to the Plan Commission. President Spinks noted that Mr. Erb’s appointment is under the Town Council President’s appointment under Citizen.

**January Council Meeting –** The January 2024 Town Council meeting is scheduled for January 23, 2024, at 7:00 p.m.

**Out of Town Function Requests for Council and Clerk –** On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, all Out of Town Function Requests were approved.

**Insight Pipe Payment #3** - On motion of Councilman Joseph, seconded by Councilman Wallace, and duly carried 5-0, Insight Pipe Payment #3 for sewer lines in the amount of \$366,738.93 was approved.

**Insight Pipe Payment #4** – On motion of Councilman Joseph, seconded by Councilman Wallace, and duly carried 5-0, Insight Pipe Payment #4 for sewer manhole repairs (Phase 2 of the Master Plan) in the amount of \$51,503.31 was approved.

**Change Order #2 for Insight Pipe** - On motion of Councilman Joseph, seconded by Councilman Wallace, and duly carried 5-0, Change Order #2 in the increased amount of \$5,806.00 was approved.

**Rebuilding Hebron – Shed** – On motion of Councilman Joseph, seconded by Councilman Albright and duly carried 5-0, the Council approved the placement of a shed by Rebuilding Hebron within the gates at the water tower.

#### **Hiring of new Employees**

**Public Works** – On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, Justin Jones from DeMotte was hired as a part-time snowplow driver.

**Clerk’s Office** – On motion of Councilman Adamczyk, seconded by Councilman Wallace, and duly 4-0-1 (Councilman Joseph abstained), Donna Joseph was hired as a part-time Clerk working Mondays, Wednesdays, and Thursdays 8:00 a.m. to 12:00p.m. She is replacing Cathy Fishero.

**Abonmarche** - On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, the Council approved the payment of \$7,500.00 to Abonmarche for preparation of the application for the Community Crossing Grant for 2024.

**Bose McKinney & Evans’ Invoice for Water Bond** – On motion of Councilman Joseph, seconded by Councilman Wallace, and duly carried 5-0, the Council approved payment of \$55,000.00 to be paid before the end of 2023.

#### **DEPARTMENT REPORTS**

**Public Works** – The Public Works report is attached to these minutes and made a part hereof.

Randy Decker stated the invoice for 107 N Jefferson has been given to Brad. The Department is struggling to get applications for the Superintendent job.

**HRC** – No report.

**Police Department** – The Police Department report is attached to these minutes and made a part hereof.

**Parks Department** – President Linda Brebner reported that The Welcome Santa Event was held on December 2<sup>nd</sup> and had 250 attendees. She thanked the Fire Department, Public Library, donations received from Family Express and Juniors Hebron Honor Society for decorating all the trees located in the hallway. She noted that a lot of people stepped up and helped with this event.

President Brebner stated that the Five-Year Plan has been sent to IDNR in Indianapolis for their view and approval.

**Building Department** – President Spinks stated that Taco Bell should be opening this coming Friday.


**Attorney Report** – No report.

**Announcements** – President Spinks stated that the next meeting of the Council will be held on January 1, 2024, at the Gathering Place. He noted that at the new Council will be sworn in and he encouraged the Council members to encourage their family members to attend the meeting.

Retiring Council Members – As a thank you gift for the time they dedicated to serving the Town, President Spinks presented Todd Adamczyk and Kevin Joseph with honorary street signs.

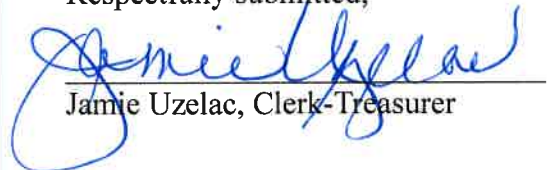
There being nothing more before the Council, on motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, the meeting was adjourned.

Approved:



John Spinks, Jr., President

Respectfully submitted,



Jamie Uzelac, Clerk-Treasurer

**ORDINANCE NO. 2023-11-21  
(REVISION OF ORDINANCE NO. 2021-12-20)**

**AN ORDINANCE TO REVISE THE SCHEDULE OF MONTHLY WATER RATES  
AND MONTHLY CHARGES TO BE COLLECTED BY THE TOWN OF HEBRON,  
INDIANA FROM CUSTOMERS SERVED BY THE TOWN'S WATER UTILITY.**

WHEREAS, the Town of Hebron, Indiana (the "Town"), has heretofore established, constructed, and financed a municipal waterworks system and now owns and operates said works pursuant to I.C. 8-1.5, as amended, and other applicable laws (together, the "Act"); and

WHEREAS, the Town removed its municipal water utility from the jurisdiction of the Indiana Utility Regulatory Commission for the approval of rates and charges and the issuance of stocks, bonds, notes, or other indebtedness, and any other applicable matters; and

WHEREAS, the Town Council of the Town (the "Council"), having the management of the waterworks, has determined that it is necessary in order to render adequate, quality, and efficient service and in the best interests of the waterworks to increase the monthly rates and other charges for the waterworks in order to satisfy the annual revenue requirements and receive sufficient revenues to pay, among other things, the principal and interest on outstanding bonds of the waterworks; and

WHEREAS, the Council has further determined that in order to meet the statutory requirements as provided I.C. 8-1.5-3-8, it is necessary that the rates and charges be increased for services rendered by the waterworks of the Town; and

WHEREAS, the Council finds that the rates and charges set forth herein are based upon the cost of providing service to the customers of the waterworks, taking inflation into consideration, and will enable the Town to meet its legal revenue requirements for the waterworks; and

WHEREAS, the Council has caused notice of a public hearing on the rates and charges set forth herein to be duly advertised and mailed, and has held a public hearing thereon, all pursuant to Indiana Code 8-1.5-3-8.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HEBRON, INDIANA, AS FOLLOWS:

Section 1. Schedule of Rates and Charges. There shall be, and there are hereby established for the use and the services rendered by the waterworks system of the Town of Hebron, Indiana, the following rates and charges based on the use of water supplied by the Town's waterworks system:

<u>(a) Consumption Per Month (per 1,000 Gallons)</u>	<u>Rate per 1,000 Gallons</u>
First 2,000 Gallons Per Month	\$15.08
Next 5,000 Gallons Per Month	10.70

Next 13,000 Gallons Per Month	9.58
Next 30,000 Gallons Per Month	8.92
Next 50,000 Gallons Per Month	8.21

(b) Minimum Charge Per Month

Notwithstanding the foregoing metered consumption rates, each user shall pay a minimum monthly charge of \$30.16 for any quantity of water from zero (0) gallons to two thousand (2,000) gallons.

<u>Minimum charge per Month</u>		<u>Minimum Charge</u>
5/8 - 3/4" Meter	2,000 gal. per month	\$ 30.16
1 inch Meter	5,000 gal. per month	62.26
1 1/4 inch Meter	8,000 gal. per month	93.24
1 1/2 inch Meter	10,000 gal. per month	112.40
2 inch Meter	16,000 gal. per month	169.88
3 inch Meter	30,000 gal. per month	297.40
4 inch Meter	50,000 gal. per month	475.80
6 inch Meter	100,000 gal. per month	886.30

<u>Sprinkler Connection Charge</u>	<u>Charges Per Annum</u>
2 inch Meter	\$ 119.73
3 inch Meter	270.52
4 inch Meter	481.17
6 inch Meter	1,082.12
8 inch Meter	1,929.16

<u>Connection for Filling Fire Trucks</u>	
2 inch Meter	\$ 119.73

(c) Surcharge for Special District

Each user in the Special District, which is herein defined as the homes located in the residential subdivisions known as Park Ridge and Windy Hill, shall pay the Town a surcharge of Seven Dollars (\$7.00) per month.

Section 2. Repeal of Prior Ordinances. All other ordinances and parts of other ordinances inconsistent with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

Section 3. Incorporation of Preambles. The preambles of this Ordinance are hereby incorporated into the text of this Ordinance as if fully set forth herein.

Section 4. Severability of Provisions. In the event any one or more of the provisions contained in this Ordinance should be held invalid, illegal, or unenforceable in any respect, the

validity legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired and shall remain in full force and effect.

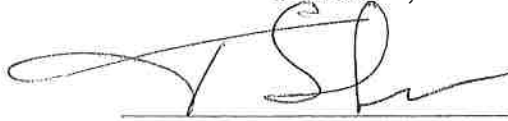
Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage and adoption by the Council as provided by Law, and until such time the rates and charges now existing shall continue in effect.

[Signature page to follow]



Adopted this 19 day of DECEMBER, 2023.

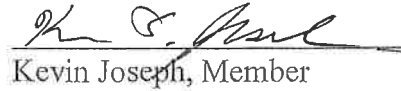
TOWN COUNCIL  
TOWN OF HEBRON, INDIANA



John H. Spinks, Jr., President



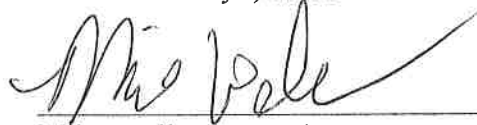
Justin Albright, Member



Kevin Joseph, Member



Todd Adamczyk, Member



Mike Wallace, Member

ATTEST:



Jamie Uzelac, Clerk-Treasurer

**ORDINANCE NO. 2023-11-21-1**  
**(REVISION OF ORDINANCE NO. 2019-10-15-01B)**

AN ORDINANCE TO REVISE THE SCHEDULE OF MONTHLY SEWER RATES AND  
MINIMUM MONTHLY CHARGES TO BE COLLECTED BY THE TOWN OF HEBRON,  
INDIANA FROM CUSTOMERS SERVED BY THE TOWN'S SEWAGE WORKS

WHEREAS, the Town of Hebron, Indiana (the "Town"), has heretofore established, constructed, and financed a municipal sewage works system and now owns and operates such works pursuant to Indiana Code 36-9-23, as amended, and other applicable laws (together, the "Act"); and

WHEREAS, the Town Council of the Town (the "Council"), having the management of the sewage works, has determined that it is necessary, due to increased expenses and operating costs and taking inflation into consideration, to increase rates and charges to insure that the sewer utility remain in a sound fiscal and financial condition to render adequate and efficient service to the users thereof; and

WHEREAS, Indiana Code 36-9-23-25 requires a municipal sewer utility to set rates and charges sufficient to produce revenue to pay all legal and necessary expenses incident to the operating of the utility, including maintenance costs, operating costs, upkeep, repairs, depreciation interest charges on bonds or other obligations including leases, to provide for a sinking fund, to provide a debt service reserve for bonds or other obligations to provide adequate money for working capital, to provide adequate money for making extensions and replacements to the extent not provided for through depreciation, and to provide money for payment of any taxes that may be assessed against the utility; and

WHEREAS, the present rates and charges are not sufficient to comply with Indiana Code 36-9-23-25; and

WHEREAS, the Council has determined that it is necessary to increase the monthly rates and other charges for the sewage works in order to satisfy the requirements of the Act and receive sufficient revenues to pay, among other things, the principal and interest on outstanding bonds of the sewage works; and

WHEREAS, the Council has concluded that the new monthly rates and other charges contemplated hereby are nondiscriminatory, reasonable, just, and equitable rates and charges.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HEBRON, INDIANA, AS FOLLOWS:

Section 1. Schedule of Rates and Charges. There shall be, and there are hereby established for the use and the service rendered by the sewage works system of the Town of Hebron, Indiana, the following rates and charges based on the use of water supplied by the town's water works system:

(a)	<u>Consumption Per Month</u>	<u>Rate per 1,000 Gallons</u>
	First 15,000 gallons per month	\$18.51
	Over 15,000 gallons per month	\$11.61

(b) Minimum Charge Per Month

Notwithstanding the foregoing metered consumption rates, each user shall pay a minimum monthly charge based upon the following schedule.

<u>Monthly Minimum Charge</u>		
<u>Meter Size</u>	<u>Gallons Allowed</u>	<u>Minimum Charge</u>
5/8" – 3/4"	2,000	\$37.02
1", 1 1/4", 1 1/2"	5,375	\$99.49
2"	8,060	\$149.19
3"	10,750	\$198.98
4"	13,440	\$248.77

(c) Other Charges

<u>Tap Charge</u>	
5/8" – 3/4" & 1" Meter	\$275.00

<u>System Development Charge</u>	
Per Equivalent Dwelling Unit	\$2,170.00

(d) Surcharge for Special District

Each user in the Special District, which is herein defined as the homes located in the residential subdivisions known as Park Ridge and Windy Hill, shall pay the Town a surcharge of Eighteen Dollars (\$18.00) per month.

Section 2. Repeal of Prior Ordinances. All other ordinances and parts of other ordinances inconsistent with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

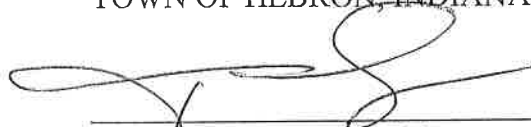
Section 3. Incorporation of Preambles. The preambles to this Ordinance are hereby incorporated into the text of this Ordinance as if fully set forth herein.

Section 4. Severability of Provisions. In the event any one or more of the provisions contained in this Ordinance should be held invalid, illegal, or unenforceable in any respect, the validity legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired and shall remain in full force and effect.

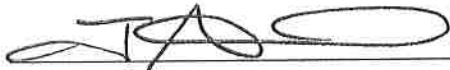
Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage and adoption by the Council and approval the President of the Town Council as provided by law, and until such time the rates and charges now existing shall continue in effect.

Adopted this 19 day of DECEMBER, 2023.

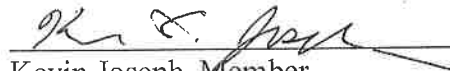
TOWN COUNCIL  
TOWN OF HEBRON, INDIANA



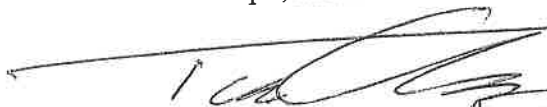
John H. Spinks, Jr., President



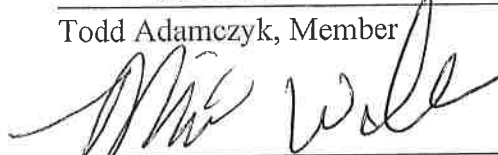
Justin Albright, Member



Kevin Joseph, Member

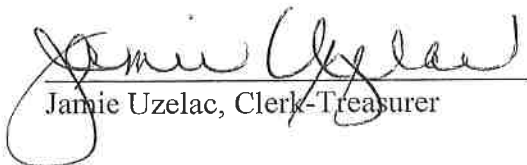


Todd Adamczyk, Member



Mike Wallace, Member

ATTEST:



Jamie Uzelac, Clerk-Treasurer

ORDINANCE NO. 2023-09-19

AN ORDINANCE APPROVING 2023 REVISED  
ZONE MAP

WHEREAS, the Town of Hebron, Porter County, Indiana for many years has had as part of its Master Plan a zone map; and

WHEREAS, it has become apparent to the Town Council of the Town of Hebron, Porter County, Indiana that certain changes to said zone map are necessary; and

WHEREAS, a zone map has been developed and label Ordinance 2023-09-19; and

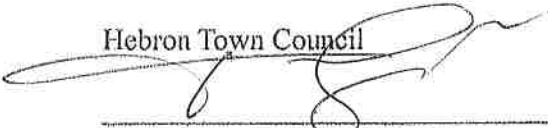
WHEREAS, the Hebron Plan Commission held a public hearing on said Zone Map Ordinance 2023-09-19 on the 12<sup>th</sup> day of September 2023, and has certified the same to the Hebron Town Council with recommendations that it be passed; and


WHEREAS, said Revised Zone Map 2023-09-19 updates the map to include all annexations and rezoning from January 2016 to and including July 2023.

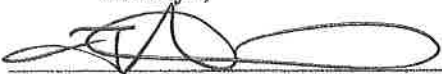
NOW THEREFORE, BE IT ORDAINED by the Town Council, Porter County, Indiana, that said Zone Map Ordinance 2023-09-19, incorporated herein by reference, and made a part hereof and approved as Ordinance 2023-09-19 is adopted pursuant to I.C. 36-7-4-608.


Adopted by the Hebron Town Council this 19 day of September 2023.

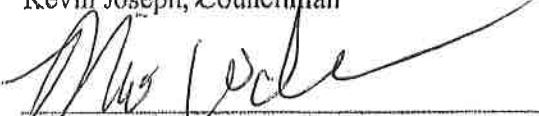
Hebron Town Council

  
John Spinks, Jr., President


  
Todd Adameczyk, Councilman

  
Justin Albright, Councilman

  
Kevin Joseph, Councilman

  
Mike Wallace, Councilman

Attest:

  
Jamie Uzelac, Clerk-Treasurer

12-19-2023

TOWN OF HEBRON  
PORTER COUNTY, INDIANA

ORDINANCE NO. 2023-10-17-1

AN ORDINANCE AMENDING 2021-04-20-2 APPENDIX A LAND USE  
ARTICLE 2. DEVELOPMENT THROUGH ZONING CHAPTER 1  
SECTION 2-2-1-2 A ZONE MAP

WHEREAS, the Hebron Town Council heretofore enacted the Hebron Municipal Code which contains APPENDIX A LAND USE ARTICLE 2. DEVELOPMENT THROUGH ZONING, CHAPTER 1 SECTION 2-2-1-2 A ZONE MAP and;

WHEREAS, the Hebron Town Council feels that Section 2-2-1-2 be modified to include the currently approved zone map dated 2023.

NOW, THEREFORE, BE IT ORDAINED by the Hebron Town Council that the current Section 2-2-1-2 A be revised to read as follows:

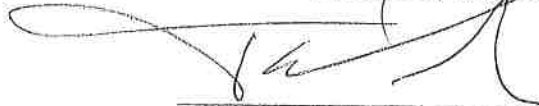
**Sec. 2-2-1-2 Zone map A.**

**A. The Hebron Zone Map of 2023 is hereby declared to be the official zone map of the Town of Hebron, and all previous zoning maps are hereby declared to be void.**

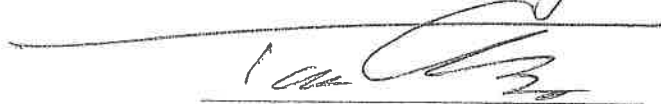
BE IT FINALLY ORDAINED by the Hebron Town Council that this Ordinance No. 2023-10-17-1 shall be in full force and effect from and after October 17, 2023, and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted this 17<sup>th</sup> day of October 2023.

TOWN COUNCIL OF HEBRON,  
PORTER COUNTY, INDIANA



John Spinks, Jr., President



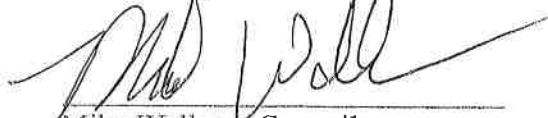
Todd Adamczyk, Councilman



Justin Albright, Councilman

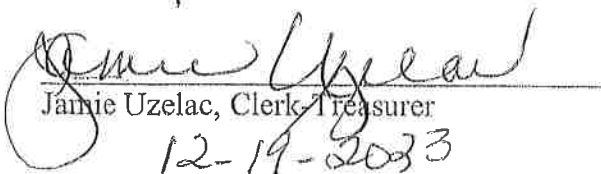


Kevin Joseph, Councilman



Mike Wallace, Councilman

ATTEST:



Jamie Uzelac, Clerk/Treasurer  
12-19-2023

**TOWN OF HEBRON  
PORTER COUNTY, INDIANA**

**ORDINANCE NO. 2023-12-19- 1**

**AN ORDINANCE AMENDING Ord. No. 2014-09-16C, 9-16-2014, CHAPTER 42 PARKS  
AND RECREATION; ARTICLE III: BOARD OF PARKS AND RECREATION AND; SEC. 42-62.**

WHEREAS, the order of business of the Town Council (“Council”) of the Town of Hebron (“Town”) has been established by ordinance and codified in the Municipal Code for the Town of Hebron, Indiana; and

WHEREAS, the Hebron Town Council heretofore enacted the Hebron Municipal Code which contains Chapter 42 Parks and Recreation; Article III: Board of Parks and Recreation and; Sec. 42-62. - Membership; Appointment, Term and Compensation of Members from Ord. No. 2014-09-16C, 9-16-2014.

WHEREAS, the Hebron Town Council desires that Section 42-62 be modified to include that members are to paid a salary and the School board may appoint a town resident.

WHEREAS, Ind. Code § 36-10-3-9 allows for fixed compensation for Park Board members.

WHEREAS, Ind. Code § 36-10-3-4 (c)(1)(B) allows for a School Board Corporation Governing body to designate a member to the Park Board.

NOW, THEREFORE, BE IT ORDAINED by the Hebron Town Council that the current Chapter 42 Parks and Recreation; Article III: Board of Parks and Recreation and; Sec. 42-62 be revised to read as follows:

Section 1. Chapter 42 Parks and Recreation; Article III: Board of Parks and Recreation



and; Sec. 42-62. - Membership; Appointment, Term and Compensation of Members of the Municipal Code for the Town of Hebron is hereby amended by the addition of the language which is underlined and the deletion of the language which is stricken through, as follows:

Sec 42-46(a). Membership; Appointment, Term and Compensation of Members

(a)The board of parks and recreation shall consist of ~~five~~ resident freeholders appointed by the town council. ~~At least one member must be a member of the governing body of the school corporation and no members may serve on the town council.~~All members must be qualified by an interest in and knowledge of the social and educational value of recreation. The members serve ~~without~~ compensation. The members shall be appointed for four-year terms from January 1 of the year of their appointment or until their successors are appointed.

~~(b)[The town] council is hereby authorized to appoint up to two ex officio members of the board as follows:(1)One member of the governing body of the Hebron School Corporation. (2)One member of the governing body of the local library district.~~

(e)The town council hereby specifically authorizes the board to create an advisory council pursuant to the provisions of IC 36-10-3-17.

And shall now read as follows:

Sec 42-46(a). Membership; Appointment, Term and Compensation of Members

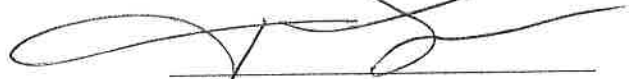
(a)The board of parks and recreation shall consist of four resident freeholders appointed by the town council. In addition, one (1) or two (2) additional members may be appointed, those being a member of the governing body of the school corporation, serving ex officio, selected by that body or, a person designated by the governing body of the school corporation, and have rights to vote, or a member of the governing body of the library district, serving ex officio, selected by that body. No members may serve on the town council. All members must be qualified by an interest in and knowledge of the social and educational value of recreation. The members serve with a fixed compensation based upon the current salary ordinance. The members shall be appointed for four-year terms from January 1 of the year of their appointment or until their successors are appointed.

(b)The town council hereby specifically authorizes the board to create an advisory council pursuant to the provisions of IC 36-10-3-17.

BE IT FINALLY ORDAINED by the Hebron Town Council that this Ordinance No. 2023-12-19- shall be in full force and effect from and after the date of adoption, and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted this 19 day of DECEMBER 20  .

TOWN COUNCIL OF HEBRON,  
PORTER COUNTY, INDIANA



Spinks, Jr., President

John



Adameczyk, Councilman

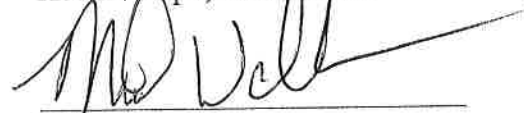
Todd



Justin Albright, Councilman



Kevin Joseph, Councilman



Mike Wallace, Councilman

ATTEST:



Jamie Uzelac, Clerk-Treasurer

## RESOLUTION 2023-12-19

### A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR THE TOWN OF HEBRON, PORTER COUNTY, INDIANA FOR THE YEAR 2023 FOR THE ACTION AND PASSAGE BY THE HEBRON TOWN COUNCIL PURSUANT TO IC 6-1.1-18-6

Whereas certain extraordinary conditions have developed since the adoption of the existing annual budget for the year 2023, it is now necessary to transfer appropriations into different line items than were appropriated in the annual budget for the various functions of the department to meet the emergencies.

SECTION 1. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HEBRON, PORTER COUNTY, INDIANA, that for the expenses of the General Fund, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified subject to the laws of governing the same, such sums here in transferred unless otherwise stipulated by law.

Where it had been shown that existing appropriations have unobligated balances which will be available for transferring as follows:

#### GENERAL FUND

From: 1221 Gen/CT Jan Supp	\$ 400.00
To: 1211 Gen/CT Office Supp	\$ 400.00
From: 1233 Gen/CT Misc. Supp & Maintenance	\$ 136.00
To: 1393 Gen/CT Official Bonds	\$ 136.00
From: 2421 Gen/Town Paving	\$22,241.79
From: 2391 Gen/Town train/schools	\$ 683.46
From: 2396 Gen/Town Maint Contract	\$ 4,967.85
From: 2397 Gen/Town Plan Bza serv	\$ 1,000.00
From: 2222 Gen/ Town Tires	\$ 2,200.00
From: 2311 Gen/Town Prof Serv	\$11,799.54
From: 2315 Gen/Town Engineering	\$ 4,300.00
From: 2324 Gen/Town Travel	\$ 1,522.11
From: 2399 Gen/TownElection/refer	\$ 5,000.00
From: 2363 Gen/Town Comp Maint	\$ 2,300.00
From: 2351 Gen/Town Elect/Gas	\$ 1,807.49
To: 2316 Gen/Town Ligation	\$ 900.00
To: 2233 Gen/Town Maint & Supp	\$16,932.00
To: 2390 Gen/Town Dues and Sub	\$ 1,130.71
To: 4341 Gen/Fire Insurance	\$ 1,560.00

To: 2110 Gen/Town Council Salary	\$ .08
To: 2117 Gen/Town Crossing Guard	\$ 1,100.00
To: 2123 Gen/Town Bldg Perf	\$ 376.32
To: 2211 Gen/Town Bldg Comm Supp	\$ 36.01
To: 2395 Gen/Town Jan Serv	\$ 83.98
To: 2451 Gen/Town Equip	\$28,703.14
To: 2441 Gen/Town Misc. Improv	\$ 7,000.00
From: 3114 Gen/Pol Mar FT	\$ 7,499.73
From: 3122 Gen/Pol Unemployment	\$ 1,000.00
To: 3116 Gen/pol Office Staff	\$ 5,000.00
To: 3124 Gen/Pol Emp Insur	\$ 3,499.73
From: 3324 Gen/Pol Travel	\$ 107.20
To: 3363 Gen/Pol Comp Maint	\$ 107.20
From: 3451 Gen/Pol Equipment	\$ 289.07
3211 Gen/Pol Office Supplies	\$ 231.42
3221 Gen/Pol Jan Supplies	\$ 200.00
3224 Gen/Pol Gas	\$ 2,875.31
3233 Gen/Pol Maint & Supp	\$ 261.94
3324 Gen/Pol Travel	\$ 106.82
3325 Gen/Pol Tele&Fax	\$ 18.00
3326 Gen/Pol/Emer Comm	\$ 1,081.36
3332 Gen/Pol Postage	\$ 174.00
3351 Gen/Pol Elect&Gas	\$ 170.09
3352 Gen/Pol Water & Sewer	\$ 67.64
3361 Gen/Pol Veh rep& Serv	\$ 1,145.10
3391 Gen/Pol train&School	\$ 216.24
3395 Gen/Pol Jan Services	\$ 153.20
To: 3390 Gen/Gen/Pol Dues & Sub	\$ 6,990.19
From: 4393 Gen/Fire Contract	\$ 3,456.00
From: 4398 Gen/Fire Physicals	\$ 98.76
To: 4351 Gen/Fire Elect&Gas	\$ 129.89
To: 4361 Gen/Fire Veh repair	\$ 3,424.87
From: 5233 Gen/Park Maint&Supp	\$ 537.50
To: 5292 Gen/Park Programs	\$ 537.50

SECTION 2. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HEBRON, PORTER COUNTY, INDIANA, that for the expenses of the MVH Fund, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified subject to the laws of governing the same, such sums here in transferred unless otherwise stipulated by law.

Where it had been shown that existing appropriations have unobligated balances which will be available for transferring as follows:

**MVH FUND**

From: 1451 MVH/Equip & Machine	\$ 155.32
To: 1233 MVH/Misc. Supplies & Maintenance	\$ 155.32
From: 1222 MVH/Misc. Supp	\$1,404.65
From: 1224 MVH/Gas & Oil	\$1,573.34
From: 1231 MVH/Gravel & Sand	\$ 593.18
From: 1290 MVH/Misc. Exp	\$1,135.10
From: 1325 MVH/Tel/Cell Phones	\$ 50.18
From: 1341 MVH/Street Insurance	\$2,482.43
From: 1441 MVH/Patching Matr	\$1,766.66
From: 1451 MVH/Equip & Mach	\$ 79.93
To: 1311 MVH/ Prof Services	\$9,085.47


SECTION 3. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HEBRON, PORTER COUNTY, INDIANA, that for the expenses of the LECE Fund, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified subject to the laws of governing the same, such sums here in transferred unless otherwise stipulated by law.


Where it had been shown that existing appropriations have unobligated balances which will be available for transferring as follows:

**LAW ENFORCEMENT CONTINUING EDUCATION**


From: 3451 LECE/Equip&Rep	\$ 35.50
To: 3390 LECE/Dues&Subs	\$ 35.50

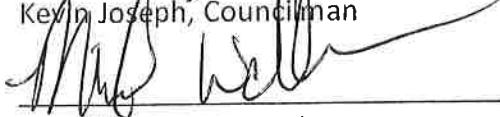
SECTION 4. Pass and adopted by the Town Council of the Town of Hebron, Porter County, Indiana on this 19th day of December 2023.

  
\_\_\_\_\_  
John Spinks Jr, President

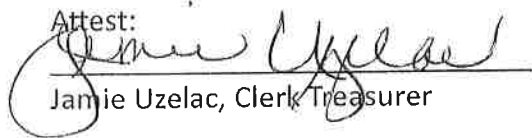
  
\_\_\_\_\_  
Justin Albright, Councilman

  
\_\_\_\_\_  
Todd Adamczyk, Councilman

  
\_\_\_\_\_  
Kevin Joseph, Councilman

  
\_\_\_\_\_  
Mike Wallace, Councilman

Attest:

  
\_\_\_\_\_  
Jamie Uzelac, Clerk Treasurer

RESOLUTION 2023-12-19-1

A RESOLUTION PROVIDING FOR THE ENCUMBRANCE OF APPROPRIATIONS FOR THE TOWN OF HEBRON, PORTER COUNTY, INDIANA FROM THE BUDGET YEAR 2023 INTO THE BUDGET YEAR 2024 FOR THE ACTION AND PASSAGE BY THE HEBRON TOWN COUNCIL

SECTION 1. BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HEBRON, PORTER COUNTY, INDIANA, that for the following unused 2023 appropriations in General Fund, Cedit Fund and the CCD Fund.

Where it has been shown that certain existing appropriations have unobligated balances and are available to be encumbered for the use in the following year 2024 Town Budget as follow:

GENERAL FUND

FROM: 2451 Gen/Town Equipment	\$33,703.14
To: JDC	\$33,703.14
FROM: 3314 Gen/Pol Misc. Serv & Chgs	\$ 1,646.74
To: Kiesler's Police Supply Inc.	\$ 1,646.74
FROM: 5233 Gen/Parks Maint & Supp	\$ 398.72
To: VISA	\$ 398.72
FROM: 5233 Gen/Parks Maint & Supp	\$ 49.78
To: Visa	\$ 49.78

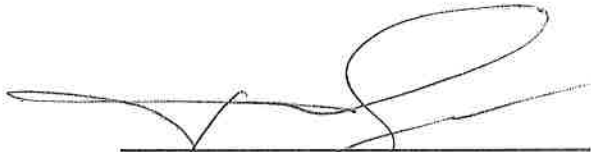
CEDIT FUND

FROM: 5451 CEDIT/Park Equipment	\$ 240.00
To: VISA	\$ 240.00
FROM: 5451 CEDIT/Parks Equipment	\$ 360.00
To: Russ' Print Shop	\$ 360.00

CCD FUND

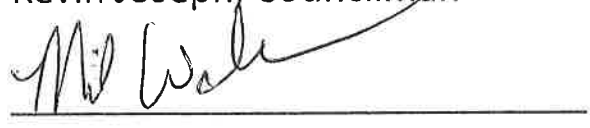
FROM: 1442 CCD/Fire Equipment	\$ 539.10
TO: Hebron Ace Hardware	\$ 539.10
FROM: 1442 CCD/Fire Equipment	\$ 2,395.95
To: WS Darley	\$ 2,395.95
FROM: 1442 CCD/Fire Equipment	\$ 1,410.00
To: Dinges Fire Company	\$ 1,410.00


Passed and adopted by the Town Council of the Town of Hebron, Porter County, Indiana on the 19<sup>th</sup> day of December, 2023.

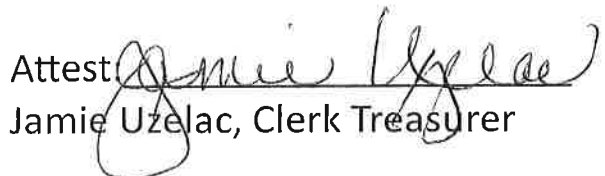
  
\_\_\_\_\_  
John Spinks, President

  
\_\_\_\_\_  
Kevin Joseph, Councilman

  
\_\_\_\_\_  
Justin Albright, Councilman

  
\_\_\_\_\_  
Mike Wallace, Councilman

  
\_\_\_\_\_  
Todd Adamaczyk, Councilman

Attest:   
\_\_\_\_\_  
Jamie Uzelac, Clerk Treasurer



**Town of Hebron  
Report of Operations  
Prepared By: Randy Decker  
November 2023**

**WATER PLANT**

- We continue to get communication failure alarms from the south tower. We have logged several hours in answering these alarms as well as trying to fix the problem. We are working with MB Controls, Verizon, and Sierra Wireless on this issue.
- Bob Paajanen's official last day is December 29, 2023.

**WATER DISTRIBUTION**

- Hydrants #150, #65 and #114 are out-of-service. These are Traverse City hydrants which are obsolete. As of now, the plan for funding to replace them will be to wait for grants.
- Abonmarche has completed the Town's map of possible lead lines for the new Lead Service Line Rule. This is required by the EPA. We will need to verify the map as time allows.
- On December 5, 2023, the Army Corps of Engineers (USACE) conducted its walk-through for the Snake Flats water main replacement project. The design is 100% complete and we should be ready to go to bid in late January or early February 2024.
- We have had a couple of water main breaks on Alyea Street. The first was a split pipe roughly 60-inches at a 2-inch service connection. This required us to shut down the main and cut out the bad section of pipe. The second break was a fracture a few days later just a couple of feet away from the first break.
- We had a service line pulled apart on 524 Ryan Road. This was in the area that Park Ridge waterline was connected. We believe that over time, with the soil settling, it caused the copper pipe to stretch. This was a complicated dig due to the amount of water loss and how long it had been leaking. We broke a hydraulic line on the vac truck onsite. It was discovered the next day that we spread fluid on the street during cleanup. We have made two attempts to clean it up under IDEM'S direction.

**WASTEWATER**

- Culy has not been onsite for the last couple of weeks. The Final Completion date for this project is December 15, 2023.
- We have a quote from Flyght to replace the South Lift Station pumps, and we are working with Gasvoda to get a second quote.
- There has been an issue with sewage backing up at 5 Ventnor. We had Metz Sewer run the camera up there lateral and found no structural damage. We will have Culy grind the channel down and smooth it out to see if this helps.
- Manhole inspections of all the dead ends will continue as time allows.



- The applicant who accepted the part-time lab tech position texted me four days later and said she will not be taking the position.
- The UV disinfection system has been shut down for the winter season and we are in the process of it being pulled and inspected. In January 2024, we will have a list of parts that will need to be ordered.
- We are compiling a list of potential customers that might have grease traps. Once we have the list completed, we will send out a survey. This is to make sure we are compliant with the Town's FOG Program (Food, Oils and Grease).

### **STORM WATER**

**OLD BUSINESS** – No old business.

### **NEW BUSINESS**

- Storm drains continue to be cleaned as leaves continue to fall.
- The meeting with Abonmarche went well. Chip will be getting the Sigler/Church Street project ready to rebid.
- Bob and I are working with Chip and Sarah to update the Town's Drainage Standards.

### **STREETS**

- Leaf collection is complete for the season with 30 loads being collected.
- All plow equipment has been inspected and ready for the season.
- We are finalizing the part-time plow driver list.
- All Christmas lights have been put up.
- Curb plate and basketball hoop removal notices have been handed out.
- Limb pickup has been completed for the month.
- The Work Order Monthly Report is attached.

### **SUBDIVISION**

- We are waiting for a timeline to change out the Monroe Lift Station.
- The lift station start-up is complete. We are just waiting for the O&M manuals.
- We have completed 18 tap inspections for Park Ridge.
- The Culy contract has been signed for the offsite manhole repairs. The Developer will pay \$11,484 of the contract and the Town will pay the remaining balance.

### **OTHER PROJECTS**

- Project Ribeye - Agreement is complete and we need to update the Sewer Use Ordinance.

### **COMPLETED WORK ORDERS**

Water/Sewer – 44	Locates – 53
Drainage – 1	Code Enforcement – 0
Streets – 5	Parks – 0

### **COMP TIME**

Robert Paajanen – 10.5	Dustin Lindsay – 37.5
Jami Norris – 34.25	
Kevin Pierce – 11.5	Coit Dolhover – 8.5

## Town of Hebron - Operational Summary

### Wastewater Treatment Plant - Influent

2023	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	9,991,300	760,000	240,000	323,300	219	551.34	249	650.57	30.4	
February	14,361,200	1,990,000	250,000	512,900	240	1172.7	226	916.46	18.1	
March	18,860,090	1,200,000	370,000	608,390	224	930.68	165	708.3	10.81	
April	12,900,000	1,420,000	240,000	430,000	252	829.44	301	916.71	31.13	
May	7,580,120	360,000	200,000	244,520	242	486.02	296	594.66	32.60	
June	6,321,000	320,000	190,000	210,700	382	660.9	462	798.5	30.83	
July	8,261,500	750,000	200,000	266,500	327	683.86	291	594.31	37	
August	8,750,060	970,000	200,000	282,260	257	514.01	323	633.1	29.29	
September	6,350,100	300,000	180,000	211,670	367	666.51	496	890.23	38.33	
October	11,439,000	970,000	200,000	369,000	313	712.1	402	866.86	32.21	
November										
December										

### Wastewater Treatment Plant - Effluent

2022	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	Monthly Avg.	% Removed
January	9,170,000	720,000	220,000	295,800	8.3	96.2	12.4	95	.207	99.3
February	13,060,000	1,740,000	230,000	466,400	8.3	96.5	14.1	93.8	.208	98.9
March	18,390,000	1,130,000	350,000	593,230	7.5	96.6	8.1	95.1	.215	98
April	13,270,000	1,370,000	220,000	442,233	3.9	98.4	11.8	96.1	.2	99.4
May	7,170,000	340,000	180,000	231,290	4.8	98.0	9.1	97.1	.2	99.4
June	5,990,000	290,000	160,000	199,700	5.1	98.7	9.8	97.9	.2	99.4
July	8,000,000	720,000	190,000	258,100	4.9	98.5	8.6	97	.2	99.5
August	8,190,000	770,000	196,000	264,190	6.7	97.4	11.4	96.5	.2	99.3
September	5,950,000	290,000	160,000	198,300	6	98.4	7.6	98.5	.2	99.5
October	11,170,000	920,000	257,000	360,300	6.3	98	11.3	97.2	.25	99.2
November										
December										

### Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (pounds.)
01/31/2023	6,135,880	243,640	174,130	204,529	84.8
02/28/2023	5,565,760	247,450	192,390	206,139	79.1
03/31/2023	6,207,370	240,820	191,320	206,912	84.8
04/30/2023	6,649,870	302,370	197,150	229,306	85.7
05/31/2023	7,523,660	329,010	199,590	250,789	103.4
06/30/2023	7,556,070	338,040	209,250	260,554	98.8
07/31/2023	7,281,190	283,770	200,020	242,706	95.5
08/31/2023	7,658,280	299,700	213,720	255,276	102.9
09/30/2023	7,327,560	314,030	211,320	252,674	97.1
10/31/2023	7,342,850	264,400	207,970	244,762	96.3
11/30/2023	6,684,180	306,160	159,670	230,489	85.9
12/31/2023					



## Work Order Report Cost Summary

Document 221205

Hebron Public Works Department

Year: 2023

Month	Work Orders	Employee Cost	Equipment Cost	Material Cost	Inventory Cost	Total
January	110	\$10,790.00	\$4,641.62	\$2,222.65	\$790.74	\$18,445.01
February	93	\$7,636.50	\$3,322.69	\$320.00	\$460.00	\$11,739.19
March	133	\$8,687.50	\$4,282.87	\$492.00		\$13,462.37
April	86	\$5,875.00	\$2,998.39			\$8,873.39
May	142	\$11,398.00	\$8,703.74			\$20,101.74
June	123	\$8,929.00	\$4,843.25	\$85.00	\$436.60	\$14,293.85
July	175	\$12,296.00	\$7,615.56	\$4.00	\$700.00	\$20,615.56
August	138	\$14,605.50	\$19,457.91		\$230.00	\$34,293.41
September	133	\$8,450.00	\$4,847.67	\$920.00	\$502.30	\$14,719.97
October	126	\$3,912.50	\$1,169.60		\$179.55	\$5,261.65
November	101	\$7,180.00	\$2,420.67		\$296.80	\$9,897.47
December						
Total	1360	\$99,760.00	\$64,303.97	\$4,043.65	\$3,595.99	\$171,703.61

### Year To Date Summary

Department	Work Orders	Employee Cost	Equipment Cost	Material Cost	Inventory Cost	Total
Parks	42	\$11,530.00	\$8,624.89	\$4.00		\$20,158.89
Public Works	608	\$24,506.25	\$7,192.75			\$31,699.00
Sewer	38	\$3,789.00	\$13,212.51			\$17,001.51
Storm Water	35	\$7,920.00	\$6,451.17			\$14,371.17
Street	107	\$32,475.50	\$19,513.48	\$3,252.00		\$55,240.98
Water	530	\$19,539.25	\$9,309.17	\$787.65	\$3,595.99	\$33,232.06

### Work Orders

Work Type	Work Orders	Employee Cost	Equipment Cost	Material Cost	Inventory Cost	Total
Limb Pick-up	8	\$7,530.50	\$5,767.43			\$13,297.93
Leaf Pick-up	4	\$850.00	\$851.28			\$1,701.28
Snow Removal	6	\$4,937.50	\$3,059.00	\$2,080.00		\$10,076.50
Pot Hole Repair	10	\$6,650.00	\$3,093.65	\$252.00		\$9,995.65
Data Log	75	\$1,206.00	\$395.20			\$1,601.20
Water Main Break	8	\$8,280.50	\$2,708.82	\$362.00	\$1,531.62	\$12,882.94
Utility Locates	561	\$18,475.00	\$5,142.86			\$23,617.86
Collection System Main.	9	\$336.50	\$212.52			\$549.02
Sewer Back-up	8	\$1,112.50	\$709.59			\$1,822.09
Code Enforcement	1	\$1,350.00	\$280.54			\$1,630.54

### Mowing

Parks	20	\$7,715.00	\$6,273.00			\$13,988.00
Storm Water	20	\$5,137.50	\$4,477.80			\$9,615.30
Street	19	\$2,602.50	\$2,223.60			\$4,826.10

### Bulk Water Use

Work Type	Work Orders	Employee Cost	Equipment Cost	Water Used Gallons	Total
Water Leak	19	\$275.00	\$98.80	49,087	\$373.80
Pool Fill	26	\$250.00	\$93.60	876,532	\$343.60
Bulk Water Sale	2			5,500	

# Lead Service Line Project Plan

PROJECT AUTHORITY

Hebron Water Department

PROJECT MANAGER

George Nikokiris

ADDITIONAL RESOURCES

Tara

START DATE

6/1/2023

END DATE

12/31/2023

CLIENT CONTACT

Bob Paajanen, Foreman Water Systems

PROJECT DURATION in days

214

Overall Budget

\$ 25,000.00

Est Allocation

\$ 25,000.00

Used to Date

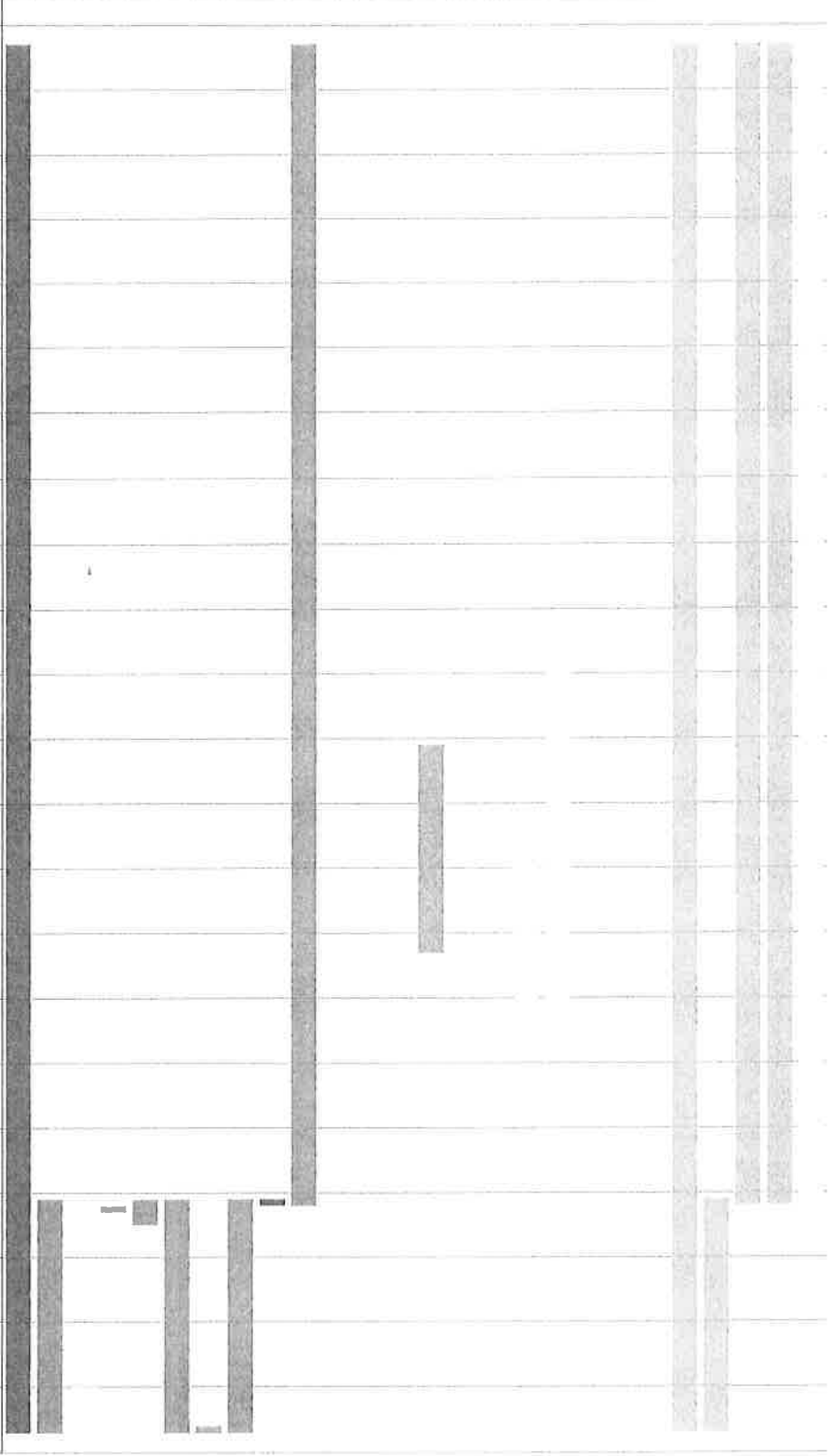
\$ 24,938.00

Available

\$ 62.00

TASK NO.	TASK NAME	STATUS	ASSIGNED TO	START DATE	END DATE	DURATION in days	Est Hours	Est Cost	Utility Contact	COMMENTS
1	<b>Project Startup</b>	Complete	GN	06/01	12/31	214				
1.1	Initial Scoping Meeting	Complete	JW, GN	06/01	07/06	36	8	\$ 500.00		
1.1.1	IDEM Portal Data Upload	Complete	JW, GN	06/08	06/08	1	24	\$ 2,500.00		
1.2	Kickoff Meeting	Complete	JW, GN	07/05	07/05	1	4	\$ 500.00		
1.3	Contract Scope	Complete	JW, GN	07/03	07/06	4	4	\$ 500.00		
2	<b>PROJECT PLANNING</b>	Complete	GN	06/01	07/06	36				
2.1	Internal Kickoff Meeting	Complete	JW, GN	06/01	06/01	1	8	\$ 1,000.00		
2.2	Resource Identification and Task Assignment	Complete	JW, GN	06/01	07/06	36	4	\$ 500.00		
2.3	Communication Plan	Complete	JW, GN	07/06	07/06	1	4	\$ 500.00		
3	<b>PROJECT EXECUTION</b>	In Progress	GN	07/06	12/31	179				
3.1	Type I - Information Gathering	Not Started				1	4	\$ 500.00		As Bults (WM Age)
3.2	Type I - Confidence Value Updates	Not Started				1	8	\$ 1,000.00	Bob	Service line repair WOs
3.3	Type II - Prioritization Planning	Not Started				1	4	\$ 500.00	Bob	
3.4	Type II - Reporting Hub	In Progress	Tara	08/14	09/14	32	12	\$ 1,500.00		
3.5	Type II - Customer Engagement	Not Started				1	16	\$ 2,000.00	Randy	
3.6	Type II - Capital Planning	Not Started				1	4	\$ 500.00	Bob	
3.7	Type II AM Updates	Complete	George, Joe, Justin	08/01	08/31	31	32	\$ 4,000.00	Bob	LGIM Upgraded. Service Line from WM to CS
3.8	Type II - Water Service Line Design Specs	In Progress	Matt, Chip, Jeff, George	08/01	09/30	61	40	\$ 5,000.00	Randy	In progress. Finding time to do work.
		Not Started								
		Not Started				1				
		Not Started				1				
4	<b>PROJECT PERFORMANCE / MONITORING</b>	In Progress	GN	06/01	12/31	214				
4.1	- Project Objectives	Complete		06/01	07/06	36	8	\$ 1,000.00		
4.2	- Quality Deliverables	In Progress		07/06	12/31	179	8	\$ 1,000.00		
4.3	- Effort & Cost Tracking	In Progress		07/06	12/31	179	8	\$ 1,000.00		
4.4	- Project Performance	In Progress		07/06	12/31	179	8	\$ 1,000.00		

05/29 06/08 06/18 06/28 07/08 07/18 07/28 08/07 08/17 08/27 09/06 09/16 09/26 10/06 10/16 10/26 11/05 11/15 11/25 12/05 12/15 12/25 01/04



- Project Startup
- Initial Scoping Meeting
- IDEM Portal Data Upload
- Kickoff Meeting
- Contract Scope
- PROJECT PLANNING
- Internal Kickoff Meeting
- Resource Identification and Task Assignment
- Communication Plan
- PROJECT EXECUTION
- Type I - Information Gathering
- Type I - Confidence Value Updates
- Type II - Prioritization Planning
- Type II - Reporting Hub
- Type II - Customer Engagement
- Type II - Capital Planning
- Type II AM Updates
- Type II - Water Service Line Design Specs
- PROJECT PERFORMANCE / MONITORING
- Project Objectives
- Quality Deliverables
- Effort & Cost Tracking
- Project Performance

# BI-WEEKLY TASKS BREAKDOWN

Time Period	Tasks	Comments
6/11/2023 - 7/07/2023	Completed scoping meeting, generated initial data inventory, uploaded inventory to IDEM portal, Held Kickoff Meeting	
7/10/2023 - 7/21/2023	Held internal meetings to identify resources, developed project management and communication plan, assigned tasks to resources	
7/24/2023 - 8/04/2023	Joe Eberts is working on conversion of GIS data to local government model. Chip Thompson is working on developing service line design specs.	Chip will reach out to you to set up meeting to discuss service line design specs in the next few weeks.
8/07/2023 - 8/18/2023	Justin started working on Water data LGIM conversion. Joe and Justin are working on LGIM conversion and should be done in two weeks. Tara to begin Reporting Hub. LGIM conversion of Water data is done. Clay to run checks on the Water Data.	
8/21/2023 - 9/1/2023	LGIM conversion is fully complete. Will set up meeting to swap out their old data for the new LGIM water data. Matt Keizer is ready to send Brad out to perform service line inspection anyday now. Beginning Hub Site.	
9/04/2023 - 9/15/2023	LGIM water data is ready for Hebron after QC was completed. We are needing to set a meeting up with Bob and Randy to roll out the LGIM conversion and freeze the data until it's done. The service line design specs is underway.	
9/18/2023 - 9/29/2023	LGIM overhaul scheduled for Sept 25th. Service line design spec has been scheduled for completion by end of Oct; Chip and George will communicate on that effort. LGIM Conversion is in progress.	LSI points reuploaded to 120 Water site
10/2/2023 - 10/13/2023	Meeting for public outreach took place on 10/9. Service Line design specs are being created. Chip Thompson will connect with Hebron towards middle of October. George to collect meter installation reports from Bob. Hebron staff to review Hub site content	
10/16/2023 - 10/27/2023	Meter replacements records already exist on wServiceConnection point feature; further data analysis can begin from using the data as a guide. Hebron to review hub site content.	
10/30/2023 - 11/10/2023	Step 3 Meeting Request was sent. No other updates to report. Possible meeting set up for Nov 21 (Step 3). Hub site follow up from George	
11/13/2023 - 11/24/2023	Service Line Inspection Req meeting with Abonmarche (Attn: Matt Keizer). The effort on the service line inspection req meeting has been scheduled. Step 3 meeting needs to be scheduled still. Bob sent back Hub site review comments for us to fix.	
11/27/2023 - 12/08/2023	Review of Hub Site with Bob completed. Step 3 meeting held on Dec 6th. Service Line Inspection Req still on schedule. Preliminary Engineering Report has been started.	
12/11/2023 - 12/22/2023		
12/25/2023 - 12/31/2023		

# HEBRON **POLICE**



JOSHUA NOEL  
CHIEF OF POLICE

SCOTT SEJDA  
ASSISTANT CHIEF

611 N. Main Street - Hebron, IN 46341-0038 - Phone (219) 996-2747 - Fax (219) 996-2144

## Hebron Police Department Monthly Report Town Board Meeting December 19<sup>th</sup>, 2023

## Police Department Stats November 1<sup>st</sup> – November 30<sup>th</sup>, 2023

Officer	Traffic Stops	Citations	Arrest Misd.	Arrest Felony	Calls of Service
<b>November -2023</b>	<b>152</b>	<b>72</b>	<b>8</b>	<b>3</b>	<b>109</b>
October -2023	75	28	9	5	125
September-2023	137	54	11	5	114
August -- 2023	133	62	16	4	106
July -- 2023	186	88	21	5	141
June -- 2023	145	44	9	2	120
May – 2023	182	78	10	7	144
April -- 2023	130	58	9	3	128
March – 2023	119	57	2	3	106
February -- 2023	146	59	4	1	93
January -- 2023	69	33	3	1	125
<b>Total -- 2023</b>	<b>1,474</b>	<b>633</b>	<b>102</b>	<b>39</b>	<b>1,311</b>
Total – 2022	1,686	622	102	29	1,765
Total 2021	1,529	609	69	27	1,423



# Hebron Police Department Vehicle Report

December 19<sup>th</sup>, 2023

Vehicle Number	Officer Assigned	Model & Year	VIN: Number	Current Mileage	Mechanical Issues
1	J. Noel	2021 Ford Explorer	1FM5K8AC7MNA06857	27,256	No Issues
2	S. Sejda	2020 Ford F150	1FTEW1P45LKE44373	49,567	No Issues
3	Pool	2016 Ford Explorer	1FM5K8ARGGA04479	119,119	No Issues
6	Pool	2017 Ford Explorer	1FM5K8ARXHGA35946	100,794	Timing Chain
9	B. Swaney	2023 Ford Explorer	1FM5K8AB5PGA04802	11,395	No Issues
11	C. Hayworth	2022 Ford Explorer	1FM5K8AB4NGA42695	14,521	No Issues
13	A. Wood	2021 Ford Explorer	1FM5K8ABXMGC41250	31,095	No Issues
16	K. Green	2019 Ford Explorer	1FM5K8AR9KGB44034	59,703	No Issues
15	C. Dwyer	2017 Ford Explorer	1FM5K8AR3HGB94095	110,100	Repaired