

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF FEBRUARY 21, 2023**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of February 21, 2023, was called to order by President John Spinks, Jr. In attendance were Councilmen Kevin Joseph, Dave Peeler, and John Spinks, Jr.; Clerk-Treasurer Jamie Uzelac; MCO Representative Randy Decker; Building Commissioner Brad Ladwig; Park Board President Linda Brebner; Town Marshall Josh Noel; and Town Attorney Brett Galvan. Appearing via Zoom was Mary Jane Thomas of Thomas and Associates. Not in attendance at this meeting were Chad Franzman, Councilman Albright and Councilman Adamczyk.

Following the Pledge of Allegiance, the following business was conducted.

Public Hearings

President Spinks opened the public hearing for consideration of **Resolution 2023-02-21-1, A Resolution Providing for the Additional Appropriation in the American Rescue Plan Fund for the Year 2023**. President Spinks read said Resolution after which he asked for public comments and Council comments. There being none and under the direction of the Town Attorney, President Spinks moved onto the next public hearing.

President Spinks opened the public hearing for consideration of **Resolution 2023-02-21-2, A Resolution Providing for the Transfer of Appropriations For the Town of Hebron, Porter County, Indiana For the 2023 For the Action and Passage by the Hebron Town Council Pursuant to IC 6-1.1-18-6**. President Spinks read said Resolution after which he asked for public comments and Council comments. There being none, President Spinks moved onto the next public hearing.

President Spinks opened the public hearing for consideration of **Resolution 2023-02-21, Resolution Establishing the Cumulative Capital Development Fund Under Indiana Code 36-9-1.5-5**. President Spinks read said Resolution after which he asked for public comments and Council comments. There being none, President Spinks closed the public hearings.

Utility Adjustments - 402 N. Jefferson - Pipe froze and broke during the cold temps at Christmas time. - Clerk-Treasurer Uzelac represented the homeowner as the homeowner was unable to attend the meeting. Following a discussion, on motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Council approved an adjustment to the sewer portion of the utility bill to an average of past twelve months of usage.

301 S. Madison - Pipe burst - Owner Troy Bush stated that he had just purchased the property. Following a discussion, on motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, the Council approved an adjustment to the sewer portion of the utility bill to a minimum usage bill.

Approvals of Minutes - On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried by 3-0, the minutes of January 17, 2023, Council meeting; Executive

Session of January 31, 2023; and Workshop minutes of February 7, 2023, and February 14, 2023, were approved as presented.

Docket – President Spinks, read the docket totals for February 21, 2023: Total \$971,081.58, Transfer \$446,867.49 and Net \$524,214.09. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Docket was approved as presented.

Ordinances and Resolutions

Ordinance 2023-02-21 - An Ordinance Providing for the Control of Noise in the Town of Hebron, Indiana - On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, Ordinance 2023-02-21 was tabled until the March meeting.

Ordinance 2023-02-21-1- An Ordinance to Vacate an Unimproved Public Way Near the Common Address of Quincy Street, Hebron, Indian Which Public way is an Undeveloped Roadway/Unimproved Alleyway Between 309 E. Casey Street on the East and 401 E. Casey Street on the West - On motion of Councilman Joseph, seconded Councilman Peeler, and duly carried 3-0, Ordinance 2023-02-21-1 was passed and adopted.

Resolution 2023-02-21 - A Resolution Establishing the Cumulative Capital Development Fund Under Indiana Code 36-9-1.5-5 - Note: This Resolution was heard at the above-mentioned public hearing. On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, Resolution 2023-02-21 was passed and adopted.

Resolution 2023-02-21-1 - A Resolution Providing for the Additional Appropriation in the American Rescue Plan Fund for the Year 2023Development Fund Under Indiana Code 36-9-1.5-5 - Note: This Resolution was heard at the above-mentioned public hearing. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, Resolution 2023-02-21-1 was passed and adopted.

Resolution 2023-02-21-2 - A Resolution Providing for the Transfer of Appropriations for the Town of Hebron, Porter County, Indiana for the 2023 For the Action and Passage by the Hebron Town Council Pursuant to IC 6-1.1-18.6 - Note: This Resolution was heard at the above-mentioned public hearing. On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, Resolution 2023-02-21-2 was passed and adopted.

OLD BUSINESS: None

NEW BUSINESS:

WWTP Bid Opening - Jon Borgers, Wessler Engineering, reported that two bids were submitted:

Insight Pipe Contracting, LLC - Base Bid \$542,266.00

Base Bid Plus Alternate 1 \$648,022.00

Base Bid Plus Alternates 1 and 2 \$757,576.00

Base Bid Plus Alternates 1, 2, and 3 \$863,932.00

Insituform Technologies, LLC - Base Bid \$521,507.70

Base Bid Plus Alternate 1 \$654,433.30

Base Bid Plus Alternates 1 and 2 \$791,411.50

Base Bid Plus Alternates 1, 2, and 3 \$907,382.10

On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Council took these bids under advisement until the March meeting.

Price Land Swap - On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, this matter was tabled to the March meeting.

Abonmarche Agreement - MCO Representative Randy Decker stated that the agreement is for the GIS for 2023 and that payment will come from Stormwater, Water, Sewer and MVH. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Council approved that Abonmarche Agreement at a not to exceed amount of \$15,000.00.

Utility Debt Write Off - Clerk-Treasurer Uzelac explained that the former clerk never pursued debt collections on deceased utility users. She stated that her office is asking to write off \$2,286.70 in uncollectible debt. On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, the Council gave approval to write off \$2,286.70 in uncollectible debt.

Out of Town Function Request for Officer Scott Sejda - Town Marshall Josh Noel stated that the request is for Officer Sejda to attend a five-day K9 Training in St. Louis, MO. He noted that the associated costs are lodging and meal. Total cost will be \$955.60. Officer Sejda will use a squad car for traveling. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Council approved the Out of Town function request.

Alyea Parkway Parking Behind Goodbyes - Marshall Noel stated that there is a No Parking sign posted in this area. Randy Decker stated he would reach out to NIPSCO to see if they could repaint the meter or offer any other help.

Mary Jane Thomas and Associates Contract with the Park Board - Park Board President Linda Brebner informed the Council that \$6,500.00 Contract is for the Park Board's Five Year Plan and that the Park Board is asking the Council to pay one-half of the costs. She stated that the Five Year Plan is necessary in order to apply for grants. On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, the Council approved paying for one-half of the cost (\$3,250) for the Mary Jane Thomas and Associates Contract with the Park Board. It was noted that the \$3,250 would be paid from Cedit or General Fund.

Wessler Contract - Jon Borgers, Wessler Engineering, stated that this Contract is for the Snake Flats Water Main Replacement includes survey, design, permitting, bidding, construction administration and resident project representative services to replace approximately 9,300 linear feet of old water main in the Snake Flats area. He further noted that the Town has received a grant from the United States Army Corps of Engineers in the amount of \$1,400,000.00 to assist in funding this project. Compensation for the Contract is \$414,000.00, which will be paid through ARPA monies. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Council approved Wessler's Contract.

Department Reports

Public Works - Public Works report is attached to these minutes and made a part hereof. Mr. Decker further reported the following:

NITCO has requested approval to shut down Washington Street on June 8th for their annual event. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, this request was approved.

Police Department - A copy of the report is attached to these minutes.

Marshall Noel asked for Council approval to rehire Adam Wood. He noted that Mr. Wood had to leave the force as he was unable to pass certification and that the Department has the option of rehiring him. If rehired, Mr. Wood would attend the Plainfield Academy, rehire date would be February 27th and that Mr. Wood would remain at probationary status until the end of 2023. On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, the Council approved the rehiring of Mr. Wood under the above-mentioned terms.

Marshall Noel asked for permission to sell the 2015-decommissioned squad to the City of Crown Point for the price of \$8,000.00. He noted that the \$8,000.00 will go back into CCD. On motion of Councilman Peeler, seconded by Councilman Joseph, and duly carried 3-0, the Council agreed to sell this vehicle to the City of Crown Point for the price of \$8,000.00.

HRC - Councilman Peeler reported that the HRC is looking at redoing the Comprehensive Plan which was last done 2010, however, there are no definite plans at this time. He further reported that they are talking about design standards and Micki for the Design Barn will be at the next meeting to help in the discussions. Councilman Peeler noted that the HRC is working on updating the Zone Map. Councilman Peeler asked the Council to pay the Fire Department payment for 2023. Clerk-Treasurer Uzelac stated it was budgeted to pay all of 2023. On motion of Councilman Joseph, seconded by Councilman Peeler, and duly carried 3-0, the Council approved the full year payment for the Fire Department.

Fire Department - No report.

Parks Department - President Linda Brebner stated that she was able to check out the gate and that the gate has been adjusted. She further noted that the Department is working on the Easter Egg Hunt which is scheduled for April 8th. Randy Decker stated that a new electrical box is coming for Alyea Park.

Building Department - Building Commissioner Brad Ladwig stated a few more licenses and building permits were issued.

Public Comments - Harry Hruska inquired about his request for a new water line for his property at the Industrial Park which would bring a line to connect the North end in the future. Randy Decker stated that the line would be 6" line running about 400 feet with one hydrant and seven connections. He stated that cost could be \$20,000 for materials, \$32,720 for a contractor,

and \$4,000 for engineering. Mr. Decker stated he would contact the financial advisor and get back to the Council in March.

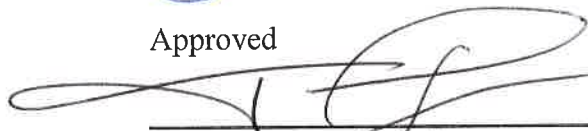
There being no further business before the Council, on motion of Councilman Joseph, seconded by Councilman Peeler and duly carried 3-0, the meeting was adjourned.

Respectfully submitted,



Jamie Uzelac, Clerk-Treasurer

Approved



John Spinks, Jr., President



**Town of Hebron
Report of Operations
Prepared By: Randy Decker
January 2023**

Water Plant

- Wessler is working on budget numbers for equipment replacement and/or rehabilitation of existing water plant equipment and should soon be ready to meet with Bob Reynolds and the Board.
- Tier II for 2023 has been submitted.
- The 2022 DNR Water Withdrawal Report has been submitted.

Water Distribution

- Hydrants #150, #65 and #114 are out of service. These are Traverse City hydrants which are obsolete. As of now, the plan for funding to replace them will be to wait for grants.
- The North water tower is officially offline after two attempts to repair holes.
- We replaced 140 ft. of ductile iron pipe with C900 pvc from Well #4 to Well #6. This pipe was corroded because of the past brine tank issues.
- We had a main break at South Street and Madison Street. It was a 4" shear break.
- We had a main break on Wilson Street. It was a 4" shear break.
- We had a main break on Church and Madison Street. It was a 4" shear break.
- I have a quote from Utility Supply Company for 5 sample stations.
- We are working with Jon Borgers and Von Excavating to get pricing for the Costin Drive water line installation.
- The meter change-out program continues with just less than four remaining. All old meters have been broken down and taken in for scrape. The money was put in the water fund.

Wastewater

- MCO is working with Bob on a 20-year Capital Plan for the Wastewater Plant and the Collection System.
- We met with Porter Starke about the new construction. They will need to reroute the Professional Court lift station force main.
- The OCRA Wastewater Collection Pre-Bid Conference is scheduled for February 14, 2023, at 10 a.m.
- The UV system has been removed for the season. One bank of bulbs will be changed out before Spring.
- The Preventive Maintenance Schedule has been completed and is now in use.
- Hebron's Wastewater Permit renewal is ready to be signed.
- Manhole inspection of all dead ends will continue as time allow.

Storm Water

- We received a complaint regarding water in the alley off Washington Street to Main Street near Goodbyes. We found a sump pump discharging water from 110 W. Sigler. We shut the water off for an hour and the sump never stopped running. We changed the meter on January 4, 2022, and found that the house has 2

cisterns and 4 pumps running. The first time we checked the water sample we had no chlorine in it but the second time we did. We will keep investigating.

- 309 S. Van Buren had a sinkhole that we ran our camera through and found that it had a small hole in the top of the tile. This tile is roughly 12 ft. deep so digging is not an option. We will explore getting this section of the pipe lined.
- The Storm Water Board met and began developing a 20-year Capital Project Plan. Chip with Abonmarche will start putting cost to each project.
- The Drainage Board may want to evaluate the budget and consider increasing tapping fees.
- The outfall for Snake Flats Drainage Project will be included for 2023 CCMG application.
- The updated budget number for the Sigler/Church Street project is attached.

Streets

- All banners have been taken down.
- The phaser rating map has been added to the Town's GIS as well as antique lights, banners, Christmas decorations and street lights. This Summer we will add all Town signs as time allows.
- The Parks post-season inspections have been completed and a copy was given to Linda and is attached.
- The CCMG paving application has been submitted.
- The Town buildings under the South Water Tower need some attention.
- The Work Order Monthly Report is attached.
- The Preventive Maintenance Logs for the mower and truck are ready.

Subdivision

- Wessler has the off-site water preliminary prints finished.
- With the possibility of expanding the number of homes in the US 231 area, some changes are being considered to the Monroe Lift Station as well as the developer's lift station.
- We are waiting for the as-builts or the GIS information for utilities for Park Ridge.
- We are still waiting on the water line to be relocated due to the conflict with the storm.

Completed Work Orders

Water/Sewer – 71

Drainage – 0

Streets – 9

Locates – 32

Code Enforcement – 0

Parks – 0

Comp Time

Robert Paaajanen – 5.5

Dustin Lindsay – 13

Jami Norris – 28

Alan Kosinski – 9

Kevin Pierce- 14.5

After Hour Calls – 6

After Hour Callouts – 1



Professional Services Agreement

Abonmarche Project Number: 23-0179

AGREEMENT between (Client name), Town of Hebron (Date) 2/1/2023

(Client address) PO Box 478, Hebron, IN 46341 (Phone) 219-252-7738

(Cell) 219-252-7738 (Fax) (Email) rdecker@mco-us.com hereinafter referred

to as the Client, and Abonmarche Consultants, Inc., referred to as Abonmarche, located at: 17 N Washington Street, Valparaiso, IN 46383

The Client contracts with Abonmarche to perform professional services regarding the Client's project generally referred to as:

(Project Name) GIS Services (Location) Hebron, IN

The professional services to be provided by Abonmarche, collectively referred to as the Work Plan, are as follows:

(Scope of work) See attached proposal dated February 1, 2023

(Project schedule) See attached proposal dated February 1, 2023

(Special Provisions)

Abonmarche's proposal/work plan, dated NA is incorporated into this Agreement by reference, and is limited to the services described therein. Abonmarche's Terms and Conditions for Professional Services are incorporated by client's Authorization signature below.

The Client agrees to promptly pay for services provided by Abonmarche for the Scope of Work according to the following:

(Fee/Type) NTE \$15,000

Prior to commencement of services, the Client will specify any and all documentation that the Client requires for submission with the invoice for services provided by Abonmarche. Absent any special request from the Client, Abonmarche will send its standard form of invoice.

If, after receipt of an invoice from Abonmarche, the Client has any questions, objections, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Abonmarche invoices are due upon receipt and shall be considered past due if not paid within 30 calendar days of the invoice date. The parties agree that interest of 1.5% per month will be added to any unpaid balance after 30 days. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

The Client has designated Randy Decker as its Representative. The Representative shall have the authority to execute any documents pertaining to this Agreement or amendments thereto, and for the approval of all change orders, addenda, and additional services to be performed by Abonmarche. The representative shall be the contact person for submission of all documents, invoices or communications.

Authorization to Proceed and Guarantee of Payment: By signing this Agreement, the Client authorizes Abonmarche to provide services described above, and that the Client is the responsible party for making payment to Abonmarche. By signing below, I acknowledge that I have received and agree to the Terms and Conditions on Pages 2-4 of this Agreement, and I understand that the Terms and Conditions take precedence over all prior oral and written understandings. These Terms and Conditions can only be amended, supplemented, modified, or canceled by a written instrument signed by both parties. Any notice or other communications shall be in writing and shall be considered to have been duly given when personally delivered or upon the third day after being deposited into first class certified mail, postage prepaid, return receipt requested.

Table with 3 columns: Authorized Client Representative, If Individual, Authorized Abonmarche Representative. Includes fields for Client, Signature, Printed Name, Date Signed, Title, Office, and Date Signed.

TERMS AND CONDITIONS OF PROFESSIONAL SERVICES AGREEMENT

1. **Agreement.** These Terms and Conditions shall be incorporated by reference and shall prevail as the basis of the Client's Agreement to Abonmarche. Any Client document or communication in addition to or in conflict with these Terms and Conditions shall be subordinate and subject to these provisions.
2. **Execution.** Abonmarche has the option to render this Agreement null and void, if it is not executed within thirty (30) days of delivery.
3. **Client Responsibilities.** The Client will provide all criteria and information concerning the requirements of the Project. Abonmarche shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client, including services and information provided by design professionals or consultants directly to the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information. The Client will assume responsibility for interpretation of contract documents and for construction observation and will waive all claims against Abonmarche that may be in any way connected, unless Abonmarche's services under this Agreement include full-time construction observation or review of contractor's performance. The Client shall designate in writing a person with authority to act on Client's behalf on all matters related to Abonmarche's services.
4. **Performance.** The standard of care for services performed by or provided by Abonmarche will be the care and skill ordinarily used by Abonmarche's profession practicing under similar circumstances at the same time and in the same locality. Abonmarche makes no warranty, expressed or implied, with respect to any services provided by Abonmarche. Abonmarche may be liable for claims, damages, cost, loss or expense (including reasonable attorney's fees) to the extent caused by the negligent acts, errors, or omissions of Abonmarche.
5. **Billing and Payment.** The client shall make an initial payment of \$0.00 (retainer) upon execution of this Agreement. The retainer shall be held by Abonmarche and applied against the final invoice. If the Client fails to make payments when due and Abonmarche incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to Abonmarche. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Abonmarche staff costs at standard billing rates for Abonmarche's time spent in efforts to collect. This obligation of the Client to pay Abonmarche's collection costs shall survive the term of this Agreement or any earlier termination by either party.
6. **Hourly Billing Rates.** If payment is on an hourly rate, Client will pay Abonmarche at the current hourly billing rates. The hourly rates are adjusted annually or as deemed appropriate.
7. **Reimbursable Expenses.** Reimbursable expenses, the actual costs incurred directly or indirectly for the Client's Project, will be charged at Abonmarche's current rates. Examples of reimbursable expenses include, but are not limited to: mileage, tests and analyses, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing, and binding charges, commercial transportation, meals, lodging, special fees, licenses, and permits. Subconsultant and outside technical or professional services will be charged on the basis of the actual costs times a factor of 1.15.
8. **Additional Services.** Additional services that may be provided pursuant to the Agreement or any subsequent modification of the Agreement will be authorized by written amendment signed on behalf of the Client and Abonmarche. Additional services performed by Abonmarche are subject to all Terms and Conditions and the Client will be responsible for payment. Should the Client, regulatory agency, or any public body or inspector direct modification or addition to services covered by this Agreement, including costs relating to the relationship between the Client and a third party i.e. punch lists, change orders, and disputes, the cost will be added to the agreed price. Requests for extra services should be made in writing via a change order, but nonetheless, Abonmarche is entitled to be paid for extra services provided whether or not it is in writing.
9. **Underground Structures or Buried Utilities.** The Client is responsible for identification and location of all public and private buried structures on the Client's property and the Project site, such as, but not limited to, storage tanks and lines, or gas, water, sewer, electrical, phone, cable, or any other public or private utilities. It is agreed that Abonmarche is not responsible for accidental damage to utilities or underground structures, whether known, unknown or improperly located. The client shall be responsible for design fees if changes are necessary. Utility locating or marking services provided by Abonmarche are not substitutes for complying with the utility owner notification requirements or the locating services (811 systems) required prior to an excavation. Utilities shown as located by ground penetrating radar are approximate only. No excavation took place to verify the positions shown or to verify the type of utility (except as noted). Careful excavation is required for verification of the buried utility. The owner or customer assumes the risk of error and the actual location of the underground utility. Abonmarche is not providing any certification or guarantee regarding the exact location of any underground utility.
10. **Hazardous or Contaminated Materials/Conditions.** Abonmarche does not provide environmental services. As such, Client will advise Abonmarche, in writing and prior to the commencement of services, of all known or suspected hazardous or contaminated materials/conditions present at the site(s). Abonmarche and the Client agree that the discovery of unknown or unconfirmed hazardous or contaminated materials/conditions constitutes a changed condition that may require Abonmarche to renegotiate the scope of work or terminate its services. Abonmarche and Client also agree that the discovery of said materials/conditions may make it necessary for Abonmarche to take immediate measures to protect health, safety, and welfare of those performing services. Client agrees to compensate Abonmarche for any costs incident to the discovery of said materials/conditions. Client acknowledges that Abonmarche cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Abonmarche's surface or subsurface exploration may later, due to natural phenomenon or human intervention, become contaminated. Client waives any claim against Abonmarche, and agrees to defend, indemnify and hold Abonmarche harmless from any claims or liability for injury or loss in the event that Abonmarche does not detect the presence of contaminants through techniques commonly applied in the provision of their services.
11. **Underground Conditions.** Abonmarche shall have no responsibility for the identification of existing or unforeseen/differing underground conditions. The Contractor shall have sole responsibility for determining the nature of underground conditions and the means and methods of dealing with those conditions. Abonmarche is entitled to rely upon the information provided by geotechnical consultants and shall have no responsibility for the accuracy or correctness of the data contained in the geotechnical reports.
12. **Site Access and Security.** With the exception of access rights that land surveyors are afforded by law, the Client will provide Abonmarche access to the Project site and the Client will be responsible for obtaining any necessary

permission from any affected third-party property owners for use of their lands. The Client is solely responsible for site security.

13. **Consultants.** Abonmarche may engage Consultants at the request of the Client to perform services which are typically the Client's responsibility, such as surveys, geotechnical and environmental assessments. The Client agrees that Abonmarche will not be responsible for, or in any manner guarantee, the performance of services by the Consultants. The Client further agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Abonmarche, its officers, directors, employees and subconsultants (collectively, Abonmarche) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from subsurface penetrations in locations authorized by the Client or from the inaccuracy or incompleteness of information provided to Abonmarche by the Client, except for damages caused by the sole negligence or willful misconduct of Abonmarche.
14. **Opinions of Cost.** Any opinions of probable construction cost and/or total project cost provided by Abonmarche will be on the basis of experience and judgment, but these are only estimates. Abonmarche has no control over market or contracting conditions and does not warrant that bids or ultimate construction or total project costs will not vary from such estimates.
15. **Ownership of Instruments of Service.** Abonmarche will remain the owner of all original drawings, reports, and other materials provided to the Client, whether in hard copy or electronic media form. The Client is authorized to use the copies provided by Abonmarche only in connection with the Project. Any other use or reuse by the Client for any purposes whatever will be at the Client's risk and full legal responsibility, without liability to Abonmarche and the Client will defend, indemnify, and hold Abonmarche harmless from all claims, damages, losses, and expenses, including attorney fees arising out of or resulting there from.
16. **Electronic Media.** Copies of data, reports, drawings, specifications, and other materials furnished by Abonmarche that may be relied upon by the Client are limited to the printed copies (also known as hard copies) that are delivered to the Client pursuant to the services under this Agreement. Computer files of text, data, graphics, or of other types of electronic media are the sole possession of Abonmarche, unless specifically stated otherwise in an amendment to this Agreement. Any electronic media provided under this Agreement to the Client are only for the convenience of the Client. Any conclusions or information obtained or derived from such electronic files will be at the user's sole risk.
17. **Bonds and Permits.** The Client will be responsible for the adoption of any site access or right of way bonds that may be initiated on their behalf. At completion of Abonmarche's services, the Client will take responsibility and pay any ongoing bond or permit costs for any bonded or permitted services.
18. **Insurance.** The Client will cause Abonmarche and Abonmarche's employees to be listed as additional insured on the general liability policies carried by the Client that are applicable to the Project. Upon request, the Client and Abonmarche will each deliver to the other certificates of insurance evidencing their coverage. The Client will require the Contractor to purchase and maintain general liability, automobile liability, workers compensation and other insurance as specified in the Contract Documents and to cause Abonmarche and Abonmarche's employees to be listed as additional insured with on a primary and non-contributory basis under the general liability and automobile insurance policies as respect to such liability and other insurance purchased and maintained by the Contractor for the Project. A certificate of insurance evidencing the additional insured and primary coverage status of Abonmarche under the General and Automobile liability from the Contractor shall be provided to Abonmarche.
19. **Third Party Involving.** If the Client directs Abonmarche to invoice third party payers, Abonmarche will do so, but the Client agrees to be ultimately responsible for Abonmarche's compensation until the Client provides Abonmarche with the third party's written acceptance of all terms of this Agreement and until Abonmarche agrees to the substitution.
20. **Third Party Beneficiaries.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Abonmarche. Abonmarche's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Abonmarche because of this Agreement or performance or nonperformance of services hereunder. The Client and Abonmarche agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.
21. **Suspension of Services.** In the event of non-payment or other breach by Client, Abonmarche will have the absolute right and without any liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Abonmarche shall resume services under this Agreement, and the schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Abonmarche to resume performance.
22. **Contractor's Work.** Abonmarche shall have no authority to direct or control the Work of the Contractor or to stop the Work of the Contractor. Abonmarche shall not be liable to any party for the failure of the Contractor to perform the Work consistent with the Plans and Specifications and applicable Codes and Regulations. Neither the performance of the services by Abonmarche, nor the presence of Abonmarche at a project construction site, shall impose any duty on Abonmarche, nor relieve the construction contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the plans and specifications and any health or safety precautions required by any regulatory agencies or applicable law. Abonmarche and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the construction contractor shall be solely responsible for jobsite and worker safety.
23. **ADA and Code Compliance.** The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are accessible to persons with disabilities. The Client acknowledges that the requirements of ADA will be subject to various and possibly contradictory interpretations. To the extent applicable, Abonmarche will use its reasonable professional efforts and judgement to interpret ADA requirements and other federal, state, and local laws, rules, codes, ordinances, and regulations as they may apply on the Project. Abonmarche does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local codes, rules, laws, ordinances, and regulations as they may apply to the Project. Client shall pay Abonmarche its customary hourly fees plus reimbursable expenses for any design changes made necessary by newly enacted laws, codes and regulations, or changes to existing laws, codes, or regulations after the date that this Agreement is executed.
24. **Notice of Lien Rights.** Abonmarche hereby notifies, and the Client acknowledges that Abonmarche has lien rights on the Client's land and property when Abonmarche provides labor and materials for Projects on the Client's land and the Client

does not pay for those services except when the Client is a governmental agency and lien rights do not apply.

25. **Legal Expenses.** ~~If Abonmarche brings a lawsuit against the Client to collect invoiced fees and expenses, the Client shall be legally liable to pay Abonmarche's expenses, including its actual attorney fees and costs.~~

26. **Liability Limitation.** In recognition of the relative risks and benefits of the Project to both the Client and Abonmarche, the risks have been allocated such that Client agrees, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, to limit the total liability, in the aggregate, of Abonmarche and Abonmarche's officers, directors, partners, employees, shareholders, owners and subconsultants, for any and all claims, losses, costs, or damages of any nature whatsoever, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims and expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by Abonmarche under this Agreement, or the total amount of \$50,000, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall Abonmarche's liability exceed the amount of available insurance proceeds. Client acknowledges that Abonmarche is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Abonmarche, in execution or performance of this Agreement, shall be made against Abonmarche and not against such director, officer, or employee.

27. **Contractor and Subcontractor Claims** The Client further agrees, to the fullest extent permitted by law, to limit the liability of Abonmarche and Abonmarche's officers, directors, partners, employees, shareholders, owners and subconsultants to all construction contractors and subcontractors on the Project for any and all claims, losses, costs, damages of any nature whatsoever or claims and expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Abonmarche and Abonmarche's subconsultants to all those named shall not exceed \$50,000, or Abonmarche's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.

28. **Consequential Damages.** The Client and Abonmarche waive consequential damages for claims, disputes, or other matters in question relating to services provided as a part of this Agreement, including for example, but not limited to, loss of business.

29. **Governing Law.** This Agreement will be deemed to have been made in the location where the services are performed, and shall be governed by and construed in accordance with the laws of that state.

30. **Exclusive Choice of Forum.** Each party irrevocably and unconditionally agrees that it will not bring any action, litigation, or proceeding against any other party in any way

arising from or relating to this Agreement in any forum other than the courts of the state and county where the work is performed. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of those courts and agrees to bring any such action, litigation, or proceeding only in those courts. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

31. **Considerations.** The successors, executors, administrators, and legal representatives of the Client and Abonmarche are hereby bound onto the other with respect to the covenants, Agreements, and obligations of this Agreement.

32. **Acts of God.** Neither the Client nor Abonmarche will have any liability for nonperformance caused in whole or in part by causes beyond Abonmarche's reasonable control. Such causes include, but are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.

33. **Termination.** Either the Client or Abonmarche may terminate this Agreement by giving ten (10) days written notice to the other party. In such an event, the Client will pay Abonmarche in full for all services previously authorized and performed prior to the effective date of the termination, plus (at the discretion of Abonmarche) a termination charge to cover finalization of services necessary to bring ongoing services to a logical conclusion. Such charge will not exceed thirty (30) percent of all charges previously incurred. Upon receipt of such payment, Abonmarche will return to the Client all documents and information that are the property of the Client. If the Client fails to make payment to Abonmarche in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by Abonmarche.

34. **Severability.** In the event that one or more provisions contained in this Agreement are declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of the Agreement shall not be affected or impaired.

35. **Dispute Resolution.** Any claims or disputes made during design, construction or post-construction between the Client and Abonmarche shall be submitted to non-binding mediation. The Client and Abonmarche agree to include a similar mediation agreement with all contractors, sub-contractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The mediation shall be governed by the then current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.

36. **Entire Agreement.** This Agreement contains the entire agreement between the parties and there are no agreements, representations, statements, or understandings which have been relied on by the parties which are not stated in this Agreement.

End of Agreement

February 1, 2023

Mr. Randy Decker, Director of Public Works
Hebron Public Works
Town of Hebron
PO Box 478
Hebron, IN 46341

RE: **PROPOSAL FOR PROFESSIONAL SERVICES**
GIS Services
Scope of Work

Dear Mr. Decker:

Attached for your review and approval is our proposal to provide engineering and information technology services for the Town of Hebron in the form of On-Call assistance for the implementation and data preparedness of a Geographic Information System. These services include the following.

- Standardization of Utility Asset GIS data
- Training of Hebron GIS staff
- Development of GIS Based Work Order System
- Development of a Standard Operating Procedure guide to maintaining the asset GIS data

Thank you for this opportunity and we look forward to working with Hebron on this project. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Abonmarche Consultants, Inc.



Jeffrey Weaver, GISP
Director of Digital Solutions

WORK PLAN

PROJECT UNDERSTANDING

The Town of Hebron and its Public Works (Hebron) currently utilizes an ArcGIS Online platform to host and map its GIS data. The majority of their assets are housed in Esri based Shapefile or File Geodatabase format. Hebron has asked Abonmarche to provide GIS services to help enhance their digital technologies in order to better manage their asset data and meet IFA requirements for their Asset Management Program.

Hebron would also like to utilize technology to perform analysis to provide more information to support better decision making. This scope includes implementing setup, management and analysis of their GIS data. Abonmarche will utilize Esri's Collaborative Sharing platform during the course of this project to access Hebron's AGOL and assist with any needs they may have. Abonmarche will also provide support, as needed by Hebron, in standardizing and digitizing any data maintained or utilized by Public Works.

SCOPE OF SERVICES

We have tailored our scope of services pursuant to our meeting with your office and our understanding of the services generally necessary to support the tasks outlined by your Team. We have assigned Mr. Jeff Weaver, GISP, to serve as the project manager for this project and to ensure the services are efficiently delivered and the goals of the Town are met. Our proposed services for the above-described project are outlined in the tasks as follows:

Task #1: Project Management

This task includes project staffing, budget, and schedule management over the duration of this project. Abonmarche will keep DPW informed of the status of the project and coordinate invoicing related to the project.

Task #2: Data Management and Maintenance

Abonmarche will provide George Nikokiris for GIS services. Additional Abonmarche staff will be provided as needed to assist in providing services under this contract.

Abonmarche will provide project services in Hebron, working out of the Towns offices and Abonmarche's Valparaiso office as required, or remotely working out of Abonmarche's Goshen Indiana office and conducting online meetings and support when needed and to help reduce costs to the Town.

The first order of business for this task would be to identify any data that Hebron currently maintains, as well as any additional data provided by outside agencies and other GIS resource.



Abonmarche will the work with Hebron do identify the data format, maintenance practices for updating each data type, steward for each data set, and confidence and accuracy level of each data source. This list, or Data Matrix, would then be used for the next tasks.

Data identified in the Data Matrix that is not in a GIS format (PDF, TIFF, Spreadsheet, etc.) will then be categorized, ensuring best practices for naming and document retrieval. GIS data identified in the Data Matrix will be reviewed and, whenever possible, migrated into a data standard format such as the Local Government Information Model (LGIM) or the National Emergency Number Association format. This will include developing a geospatial database that will contain a Data Dictionary documenting the data format and structure, developing metadata using ISO/TC 211 compliant standards for geospatial metadata, and then migrating the existing data into the geospatial database.

Once all digital data is identified, it will be migrated to the ArcGIS Online platform owned by DPW. At this stage, we will begin the process of identifying the data maintenance practices for the asset management GIS data. This includes identifying all actions that would reflect a change to Utility Asset Management data such as water mains, catch basins, sewer lift stations, etc. A GIS Data Maintenance Standard Operating Procedure will be developed to ensure that the Asset Management data will continue to be updated and reflect current real-world conditions.

Deliverable:

- Data Matrix document
- Data Dictionary for Digital Data
- Migration of digital data to standard formats such as LGIM
- Upload of GIS data to ArcGIS Online platform
- GIS Data Maintenance Standard Operating Procedure document
-

Task #3: On-Call Services

Abonmarche will provide Jeff Weaver and George Nikokiris for GIS services. Additional Abonmarche staff will be provided as needed to assist in providing services under this contract.

Abonmarche will provide project services in Hebron, working out of the Towns offices and Abonmarche's Valparaiso office as required, or remotely working out of Abonmarche's Goshen Indiana office and conducting online meetings and support when needed and to help reduce costs to the Town.

On-call services will be provided to the Hebron GIS staff to help troubleshoot and resolve GIS related issues and help with structuring of data, development of apps and dashboards, and providing scripts and tools to store GIS data more efficiently. Examples of services Abonmarche may perform, but may not be limited to, include the following tasks per direction by the Town:

- AGOL setup and configuration



- GIS Data schema modifications
- GIS Data digitization
- ESRI Data Reviewer quality control
- Other tasks as directed by Hebron

Tasks will be directed by Hebron as budget permits. The budget includes approximately 70 hours for these on-call services, with the potential for these hours to increase or decrease based on incorporating additional staff to support these tasks. This will be billed on a time and materials basis per the Abonmarche 2023 standard rates (enclosed).

DELIVERABLES

- Task #2 – Data Matrix document
- Task #2 – Data Dictionary for Digital Data
- Task #2 – Migration of digital data to standard formats such as LGIM
- Task #2 – Upload of GIS data to ArcGIS Online platform
- Task #2 – GIS Data Maintenance Standard Operating Procedure document

OTHER ITEMS INCLUDED

- Hebron will provide Abonmarche electronic or paper copies of available reports, data, records, and other information as needed to complete the project.
- Meetings will be done remotely, whenever possible, via use of Microsoft Teams
- Hebron will provide Abonmarche access to all necessary servers and software if required
- Mileage expenses to be invoiced at the current IRS rate out of Task #2.

FEES FOR SERVICES

Abonmarche shall receive, as payment for the work performed under this contract, a not to exceed total amount of **\$15,000** unless a supplement is executed by the parties, which increases the maximum amount payable. Payment will be made upon the number of hours worked on a monthly basis. This total amount is made up of the following costs per task:

Task #1 – Project Management \$500

Task #2 – Data Management and Maintenance \$9,500

Task #3 – On-Call Services (As Requested) \$5,000

ANTICIPATED SCHEDULE

Abonmarche is prepared to begin work immediately upon written authorization to proceed. This contract will begin with a Kickoff meeting upon authorization from Hebron, and end after December 31st, 2023.



Standard Hourly Rates

Engineering	
Firm Principal	\$240-275
Senior Project Engineer/ Manager/ Group Director	\$180-210
Project Engineer / Project Manager	\$125-195
Staff Engineer	\$90-135
Landscape Architect	\$90-135
CADD Technician	\$80-120
Senior Construction Technician/Construction Technician/ Office Technician	\$70-110
Structural Engineer	\$180-210
Senior Urban Planner	\$130-140
Engineering Intern	\$40-55
Architecture	
Lead Architect	\$180-200
Senior Licensed Architect/Project Manager	\$130-180
Project Architect/Project Manager	\$115-150
Architectural Draftsman/Designer	\$90-120
Architectural Intern	\$40-55
Surveying	
Senior Surveyor/Project Manager/Group Director	\$120-160
Project Surveyor	\$110-140
Survey Crew Manager	\$105-125
Survey Crew Chief	\$80-115
Survey Technician	\$65-110
CADD Technician	\$70-105
Digital Services	
Group Director	\$210
GIS Specialist/Analyst	\$110-125
Auxiliary Services	
IT Support Technician/Manager	\$140-185
Administrative/Executive Assistant/Graphic Designer/Grant Specialist	\$70-95
Development Services Professionals	\$100-200
Effective 01/01/2023 Rates Subject to Change	





Parks Department
Inspection Report
 Document 221213

Park Name: Alyea Memorial Park

Date: 12/13/2022

	Equipment	Notes
1	Slide, Free Standing	Good condition
2	Benches	Good condition
3	Basketball Hoops	Cracks on court, rust on metal parts, backboard cracked rim is bent.
4	See-Saw, Teeter- Totter	Good condition
5	Swing	Rust on metal parts
6	Swing, Toddler	Rust on metal parts
7	Pavilions	Cracks in concrete
8	Welcome Sign	Needs mulch and painted
9	Playground Climbers	Chipped paint and rust spots
10	Gazebo	Needs paint

Park Name: Buchanan Park

Date: 12/13/2022

	Equipment	Notes
1	Slide, Spiral	Good condition
2	Swing, Toddler	Rust on metal parts
3	Swing	Rust and needs painted
4	Spinner	Good condition
5	See-Saw, Teeter- Totter	Rust on metal parts
6	Merry-Go-Round	Rust and needs painted
7	Playground Climber	Rust on metal parts
8	Benches	Good condition
9	Spinner	Rust and needs painted
10	Welcome Sign	Needs to be painted
11	Slide, Free Standing	Needs to be painted

Park Name: Cohen Park

Date: 12/13/2022

	Equipment	Notes
1	Basketball Hoops	Good condition
2	Picnic Table	Has graffiti on it
3	Playground Climber	Missing a pin
4	Welcome Sign	Needs painted
5	Bike Racks	Bike racks need mulch
6	Slide, Free Standing	Paint is chipped
7	Swing	Rusted and needs painted
8	Gazebo	Needs painted and has graffiti
9	Merry-Go-Round	Rusted and needs painted

Park Name: Community Center Park

Date: 12/13/2022

	Equipment	Notes
1	Pavilions	Needs to be painted. Electrical needs to be repaired or removed
2	Picnic Table	4 picnic tables. Good condition
3	Swing, Toddler	Good condition
4	Playground Climber, Toddler	Good condition. Two alligators and one bench



Parks Department
Inspection Report
 Document 221213

Park Name: McMillen Park

Date: 12/13/2022

	Equipment	Notes
1	Slide, Spiral	Rusted needs to be restored, graffiti
2	Basketball Hoops	Court has cracks, backboard cracked, need new nets
3	Swing	Rust, concrete base coming out of ground support bars are bent
4	Playground Climber, Toddler	Dinosaur. Good condition
5	See-Saw, Teeter- Totter	Rust on metal parts
6	Pavilions	Needs to be reroofed
7	Playground Climber	Rust, concrete at base is raising out of ground
8	Benches	Good condition
9	Balance Beam	Good condition
10	Welcome Sign	Good condition
11	Playground Climber, Toddler	Pole with steps broken in the ground
12	Slide, Free Standing	Broken bolt, right support bar bent

Park Name: Novreske Memorial Park

Date: 12/13/2022

	Equipment	Notes
1	Slide, Free Standing	Needs Paint
2	Bike Racks	Good condition
3	Benches	Good condition
4	Swing	Small amount of rust
5	Swing, Toddler	Needs to be painted
6	Playground Climber	Missing a pin
7	Playground Climber, Toddler	Mulch retaining boards needs painted
8	Welcome Sign	Needs to be painted
9	Sun Shade	2 sails. 1 sail is ripped
10	Picnic Table	Good condition

Park Name: Veterans Memorial Trail

Date: 12/13/2022

	Equipment	Notes
1	Trash Receptacle	Good condition
2	Bike Racks	Good condition
3	Benches	Benches on the west side has graffiti.
4	Sun Shade	New good condition
5	Benches	Benches on the east side has graffiti.
6	Trash Receptacle	New good condition

Park Name: Wielgus Memorial Park

Date: 12/13/2022

	Equipment	Notes
1	Benches	Needs painted
2	Welcome Sign	Needs to be replaced
3	Bike Racks	2 bike racks, good condition
4	Picnic Table	Good condition
5	Playground Climber	Good condition
6	Spinner	Needs to be painted
7	Merry-Go-Round	Needs to be painted
8	Swing	Rust



Work Order Report Summary

Document 221205

Hebron Public Works Department

Year: 2023

Month	Work Orders	Employee Cost	Equipment Cost	Material Cost	Inventory Cost	Total
January	110	\$10,790.00	\$4,641.62	\$2,222.65	\$790.74	\$18,445.01
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total	110	\$10,790.00	\$4,641.62	\$2,222.65	\$790.74	\$18,445.01

Yearly Summary

Department	Work Orders	Employee Cost	Equipment Cost	Material Cost	Inventory Cost	Total
Parks						
Public Works	33	\$1,412.50	\$358.80			\$1,771.30
Sewer	4	\$312.50	\$191.50			\$504.00
Storm Water						
Street	7	\$5,050.00	\$2,668.20	\$1,520.00		\$9,238.20
Water	66	\$4,015.00	\$1,423.12	\$702.65	\$790.74	\$6,931.51

Work Orders

Work Type	Work Orders	Employee Cost	Equipment Cost	Material Cost	Inventory Cost	Total
Limb Pick-up						
Leaf Pick-up						
Snow Removal	3	\$2,962.50	\$1,641.30	\$1,520.00		\$6,123.80
Pot Hole Repair	1	\$850.00	\$415.65			\$1,265.65
Data Log	10	\$187.50	\$41.60			\$229.10
Water Main Break	3	\$2,625.00	\$771.60	\$277.00	\$328.22	\$4,001.82
Utility Locates	33	\$1,412.50	\$358.80			\$1,771.30
Collection System Main.						
Sewer Back-up	3	\$312.50	\$191.50			\$504.00

Mowing

Parks						
Storm Water						
Street						

Bulk Water Use

Work Type	Work Orders	Employee Cost	Equipment Cost	Water Used Gallons	Total
Water Leak	7	\$125.00	\$36.40	20,668	\$161.40
Pool Fill					
Bulk Water Sale					

QUOTATION



UTILITY SUPPLY COMPANY
 11 SHERWOOD SQUARE
 PERU, IN 46970
 US
 765-472-4398

Order Number	
1458755	
Order Date	Page
2/6/2023 15:19:13	1 of 1

Quote Expires On 2/7/2023

Bill To:

HEBRON WATER DEPT
 PO BOX 478
 HEBRON, IN 46341
 US

Ship To:

HEBRON WATER DEPT
 101 UTILITY DRIVE
 HEBRON, IN 46341
 US

219-996-4644

Attn: JAMIE UZELAC

Requested By: RANDY DECKER

Customer ID: 101156

PO Number	Ship Route	Taker
#66 SAMPLE STATION		MMUNDY

Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				
5.00	0.00	5.00	EA		#66	EA	1,000.0000	5,000.00
				1.0	KUPFERLE #66 MAINGUARD HYDRANT	1.0		

Total Lines: 1

SUB-TOTAL: 5,000.00
TAX: 0.00
AMOUNT DUE: 5,000.00
 U.S. Dollars

HEBRON POLICE



**JOSHUA NOEL
CHIEF OF POLICE**

**Hebron Police Department
Monthly Report
Town Board Meeting
February 21st, 2023**

Police Department Stats
January 1st – January 31st, 2023

Officer	Traffic Stops	Citations	Arrest Misd.	Arrest Felony	Calls of Service
January -- 2023	69	33	3	1	125
Total – 2022	1,686	622	102	29	1,765
<i>Total 2021</i>	<i>1,529</i>	<i>609</i>	<i>69</i>	<i>27</i>	<i>1,423</i>

Hebron Police Department Vehicle Report

February 16th, 2022

Vehicle Number	Officer Assigned	Model & Year	VIN: Number	Current Mileage	Mechanical Issues
1	J. Noel	2021 Ford Explorer	1FM5K8AC7MNA06857	19,945	No Issues
2	S. Sejda	2020 Ford F150	1FTEW1P45LKE443737	38,156	No Issues
3	Pool	2016 Ford Explorer	1FM5K8ARGGA04479	116,489	No Issues
5	-----	2015 Ford Explorer	1FM5K8AR2FGA94504	94,670	No Issues
6	S. Hawkins	2021 Ford Explorer	1FM5K8ABXMGC41250	13,051	No Issues
9	B. Swaney	2019 Ford Explorer	1FM5K8AR9KGB44034	46,141	No Issues
11	C. Hayworth	2022 Ford Explorer	1FM5K8AB4NGA42695	7,088	No Issues
12	R. Green	2017 Ford Explorer	1FM5K8AR3HGB94095	99,598	No Issues
13	----	2017 Ford Explorer	1FM5K8ARXHGA35946	95,171	No Issues