

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF AUGUST 16, 2022**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of August 16, 2022 was called to order at 7:01 p.m. by President Dave Peeler. In attendance were Councilmen Justin Albright, Dave Peeler, Kevin Joseph, and John Spinks, Jr.; Clerk-Treasurer Jamie Uzelac; Fire Chief Chad Franzman, MCO Representative Randy Decker; Building Inspector Brad Ladwig; Park Board President Linda Brebner; Town Attorney Brett Galvan; and Recording Secretary Joanne Hansen. Not in attendance at the meeting were Councilman Adamczyk and Town Marshall Josh Noel.

Following the Pledge of Allegiance, the following business was conducted.

Public Hearings

2023 Budget - 1st reading - Council President Peeler opened the public hearing and read the proposed 2023 Budget, a copy of which is attached to these minutes and made a part thereof. He asked for any public comments for or against the proposed budget. There being none, he asked for Council comments for or against the proposed budget. There being none, President Peeler closed the public hearing and noted that this is only the 1st reading of the budget and another public hearing will be held next month.

Additional Appropriations - Resolution 2022-08-16 - President Peeler opened the public and read Resolution 2022-08-16. He asked for public comments for against said Resolution. There being none, President Peeler asked for Council comments for against said Resolution. There being none, President Peeler closed the public hearing, President Peeler noted that a vote would be taken under Ordinances and Resolutions.

Utility Adjustments

406 W. Alyea - Bath tub leaking - Homeowner is seeking adjustments to the sewer portion of the April, May, and June Utility Bills. Following a discussion, on motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 4-0, the Council approved an adjustment to the April, May, and June sewer portion of the utility invoice to an average of the past 12 months of usage.

610 N. Main - Watering new sod - Janet Jones submitted reading for the times that they water the newly installed sod. She asked for an adjustment of \$260.72 to the sewer portion of their Utility Bill. Following a discussion, on motion of Councilman Albright, seconded by Councilman Joseph, and duly carried 4-0, the Council approved an adjustment of \$260.72.

107 Olive Court - Sprinkler left - On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the July Utility Bill to an average of the past 12 months.

312 N. Madison - Watering of new Landscape and Grass - Micki Tomich asked for an adjustment of \$500.00 to the sewer portion of the Utility Bill. President Peeler noted that unlike Janet Jones who provided the actual for the periods the sod was water, Ms. Tomich had failed to provide the needed information. Discussion ensued. On motion of Councilman Joseph, seconded by Councilman Spinks, and duly carried 3-1 (President Peeler voted nay), the Council approved an adjustment of the sewer portion of the Utility Bill to the average of 12 months of usage.

611 N. Main - Leaking toilet - On motion of Councilman Albright, seconded by Councilman Spinks, and duly carried 4-0, the Council approved an adjustment to the sewer portion of the Utility Bill to the average of 12 months of usage.

Approvals of Minutes - On motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 4-0, the minutes of July 19, 2022 Council meeting and the minutes of the August 9, 2022 Workshop meeting were approved as presented.

Docket – President Peeler read the docket totals for August 16, 2022: Total \$712,703.43, Transfer \$328,570.20 and Net \$384,133.23. On motion of Councilman Albright, seconded by Councilman Joseph, and duly carried 4-0, the Docket was approved as presented.

Ordinances and Resolutions

Resolution 2022-08-16 - A Resolution Providing for the Additional Appropriations in Law Enforcement Continuing Education Fund for the Year 2022. - President Peeler noted that this matter was discussed at the Public Hearing and that a vote would now be taken. On motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 4-0, Resolution 2022-08-16 was passed and adopted.

Resolution 2022-08-16-1 - A Resolution Providing for the Transfer of Appropriations for the Town of Hebron, Porter County, Indiana for 2022 for the Action and Passage by the Hebron Town Council Pursuant to IC 6-1.1-18-6. President Peeler read Resolution 2022-08-16-1. On motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 4-0, Resolution 2022-08-16-1 was passed and adopted.

OLD BUSINESS:

Culbreth Lawn and Tree Service - Invoice for Park's Dept. - Removal of 2 large trees and stumps, grounding of 6 additional stumps at Cohen Park and 8 stumps at the Community Center, crown reduction near the museum, and trim a few other trees at Cohen Park at the cost of \$4,700.00. On motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 4-0, the Council approved the expenditure of \$4,700.00.

NEW BUSINESS: None

Department Reports

Public Works - A copy of MCO Representative Randy Decker's report is attached to and made a part of these minutes.

Generator Contract - President Peeler noted that the Town received a quote to do the maintenance on six generators at the cost of \$4,725.00. On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 4-0, the Council approved the Generator Contract in the amount of \$4,725.00.

HRC - No report.

Police Department - Councilman Albright noted that there is no report available.

Fire Department - Fire Chief Chad Franzman stated that the Department responded to 330 calls and they are looking for volunteers.

Parks - President Linda Brebner reported that the tennis/pickle ball court at Alyea Park has been completed and restripped for either type of game. A new net was installed.

A pickle ball workshop is planned for later in September and the Department is looking for someone to help. A possible date for the workshop is September 25th.

Flower beds at Park Place and Boardwalk have been marked off and spraying to kill grass and weeds will begin soon. Planting of flowers are planned for next Spring. She noted that the decided there are enough trees on Front Street.

Building Department - Building Inspector Brad Ladwig stated that there is nothing major happening right now.

Councilman Spinks as for approval for Lennar to place a sign at the southeast corner of Rt. 231 and Petry Street at the community center to Park Ridge. He noted that the cost of the sign is \$61.00. On motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 4-0, this request was approved.

Town Comments - President Peeler noted that there is an opening on the Park Board and he asked Clerk-Treasurer to advertise for the position.

Randy Decker noted that Aspen is getting paved.

There being no further business before the Council, on motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 4-0, the meeting was adjourned.

Respectfully submitted,



Jamie Uzelac, Clerk-Treasurer

Approved



Dave Peeler, President

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (Including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0005-CASINO/RIVERBOAT	\$44,200	\$0	\$0	\$0	
0061-RAINY DAY	\$10,000	\$0	\$0	\$0	
0101-GENERAL	\$1,274,322	\$923,344	\$0	\$881,690	4.72%
0706-LOCAL ROAD & STREET	\$80,000	\$0	\$0	\$0	
0708-MOTOR VEHICLE HIGHWAY	\$137,235	\$0	\$0	\$0	
1151-CONTINUING EDUCATION	\$15,300	\$0	\$0	\$0	
2041-SEWER	\$591,515	\$0	\$0	\$0	
2379-CUMULATIVE CAPITAL IMP (CIG TAX)	\$21,300	\$0	\$0	\$0	
2391-CUMULATIVE CAPITAL DEVELOPMENT	\$50,000	\$52,064	\$0	\$49,585	5.00%
2411-ECONOMIC DEV INCOME TAX CEDIT	\$461,162	\$0	\$0	\$0	
2430-REDEVELOPMENT - GENERAL	\$94,870	\$0	\$0	\$0	
6401-SANITATION	\$276,500	\$0	\$0	\$0	
6501-WATER	\$631,311	\$0	\$0	\$0	
9500-Storm Water	\$214,445	\$0	\$0	\$0	
9504-HRC Gift	\$2,461	\$0	\$0	\$0	
9505-Park Gift	\$10,000	\$0	\$0	\$0	
9506-4th of July	\$20,000	\$0	\$0	\$0	
9507-Police Asset Forfeiture	\$1,500	\$0	\$0	\$0	
9508-Police K-9	\$3,000	\$0	\$0	\$0	
9509-Police Gift	\$4,000	\$0	\$0	\$0	
9510-Police Equipment	\$30,000	\$0	\$0	\$0	
9511-Leaf & Limb	\$50,000	\$0	\$0	\$0	
9513-Storm Water Bond	\$122,123	\$0	\$0	\$0	
9516-Wastewater B & I 2005	\$106,560	\$0	\$0	\$0	
9519-Wastewater B & I 2019	\$425,390	\$0	\$0	\$0	
Totals	\$4,677,194	\$975,408	\$0	\$931,275	



**Town of Hebron
Report of Operations
Prepared By: Randy Decker
July 2022**

Water Plant

- Tim Hill and Curtis Kent from Peerless Midwest were onsite to pull well water samples for analysis.
- We are working with Bob on a 20-year Capital Plan for the Water Plant.
- We had a low oil pressure alarm on the generator. Evapar was called and they found a faulty fuse holder.
- I have the new Evapar contract for renewal.

Water Distribution

- Hydrants #150, #65 and #114 are out of service. These are Traverse City hydrants which are obsolete. As of now, the plan for funding to replace them will be to wait for grants.
- We had a water main break on Norbeh and the Wastewater Plant easement on July 27, 2022. This was a result of water hammer due to a hydrant being closed too fast. We lost roughly 425,000 gallons.
- We had a water main break on Front Street. The pipe was pitted from the outside and in poor condition.
- We had a water main break on McAlpin Street. This break was a longitudinal crack.
- The scheduled water shut down in Crestnoll will be the week of August 15th. We will put together a letter explaining what will be done and how long the water will be off. The goal is to have the water off for 6 hours or less.
- Bob has built a map for the fire department on GIS to show hydrant location and he will work towards color coding them based on flow.
- Meter change out continues with just a little under 95 remaining.
- I would like to sign Bob up for a webinar on September 7th for a class on the new Lead and Copper Rule.
- Backflow questionnaires and inspections have been completed. This information will be given to BSI and will make the Town compliant with IDEM.
- The 2021 Water Loss Audit has been completed and filed with IFA. We will set up a meeting with Nancy Cho of Wessler to discuss her findings.

Wastewater

- The OCRA application for the collection system repairs has been submitted.
- We are working with Bob on a 20-year Capital Plan for the Wastewater Plant and the Collection System.
- The Preventive Maintenance Schedule has been completed and is now in use.

Storm Water

- We received a complaint regarding water in the alley off Washington Street to Main Street near Goodbyes. We found a sump pump discharging water from 110 W. Sigler. We shut the water off for an hour and the sump never stopped running. We changed the meter on January 4, 2022, and found that the house has 2

cisterns and 4 pumps running. The first time we checked the water sample we had no chlorine in it but the second time we did. We will keep investigating.

- 309 S. Van Buren had a sinkhole that we ran our camera through and found that it had a small hole in the top of the tile. This tile is roughly 12ft deep so digging is not an option. We will explore getting this section of the pipe lined.
- We would like to schedule a meeting with the Storm Water Board to discuss updating the Master Plan as well as developing a 20-year Capital Project Plan.
- The Brookwood retention pond has been mowed.
- The Madison drainage easement has been mowed.
- Both Hawk Lake and the Community Center pond has been sprayed to control cattails.

Streets

- Gravel has been put in the alleys as needed.
- Several broken boards have been replaced on benches in the parks.
- The dead trees at Cohen Park have been cut down and the stumps are ground down.
- We are in the process of converting my old office at the wastewater plant into the new sign shop.
- The Town buildings under the South water tower need some attention.
- Chipping has been completed for the month.
- Tree limbs have been cut back from the roads that are being paved this year.
- Truck # 1 will be scheduled soon to have the plow and salt box installed.
- The Work Order Monthly Report is attached.
- The Preventive Maintenance Logs for the mower and truck are ready.

Subdivision

- Wessler has the water off-site preliminary prints finished. We have reviewed them and have some changes.
- With the possibility of expanding the number of homes in the US 231 area, some changes are being considered for the Monroe Lift Station as well as the Developers Lift Station.
- Attached is the Park Ridge construction schedule.
- The boring of the new 8-inch water line under US 231 and Park Place has been completed.
- The water connection at Ryan Road and Birch will require loss of water to customers in this area for a short period.
- Attached is the proposed timeline of development from John Lotton. The green highlighted time is when the wastewater expansion would need to be complete, and the Blue is when the water plant expansion would need to be complete.
- Hebron Water and Wastewater Plant expansion talks will be scheduled soon.

Completed Work Orders

Water/Sewer – 67

Drainage – 5

Streets – 17

Locates – 48

Code Enforcement – 0

Parks – 7

Comp Time

Robert Paajanen – 11.5

Dustin Lindsay – 8

Jami Norris – 22

Alan Kosinski – 19.5
Kevin Pierce- 14

Town of Hebron - Operational Summary

Wastewater Treatment Plant - Influent

2022	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	9,269,000	430,000	240,000	299,000	254	619.81	211	504.76	29.2	
February	14,198,800	2,120,000	250,000	507,100	146	551.17	222	645.54	22.3	
March	13,309,850	1,230,000	280,000	429,350	247	788.35	173	550.80	15.84	
April	12,950,100	1,060,000	270,000	431,670	196	631.88	271	881.842	27.06	
May	12,790,600	1,070,000	250,000	412,600	248	752.2	201	616.1	24.3	
June	6,561,000	310,000	190,000	218,700	224	411.9	315	589.94	32.54	
July										
August										
September										
October										
November										
December										

Wastewater Treatment Plant - Effluent

2022	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	Monthly Avg.	% Removed
January	8,750,000	510,000	220,000	282,300	9.1	96.4	20.5	90.3	.308	98.9
February	13,610,000	1,400,000	240,000	486,100	7.9	94.6	19.6	91.2	.243	98.9
March	13,100,000	1,560,000	260,000	422,580	7.5	97.0	8.3	95.2	.357	97.7
April	12,580,000	1,010,000	250,000	419,330	7.1	96.4	11.1	95.9	.227	99
May	11,850,000	1,030,000	230,000	382,200	6.6	97.3	9.1	95.5	.202	99.2
June	6,000,000	280,000	160,000	200,000	9.1	95.9	14.4	95.4	.207	99.4
July										
August										
September										
October										
November										
December										

Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (pounds.)
01/31/22	6,217,380	279,120	173,910	207,246	98.6
02/28/22	5,255,330	261,070	159,080	194,640	83.1
03/31/22	5,669,560	231,130	155,280	188,895	88.9
04/30/22	5,820,000	262,270	159,350	200,690	89.4
05/31/22	6,516,440	265,110	162,610	217,215	100.1
06/30/22	6,515,860	286,860	189,610	224,685	101.7
07/31/22	6,753,586	488,320	186,530	225,120	105.9
08/31/22					
09/30/22					
10/31/22					
11/30/22					
12/31/22					