

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF JULY 19, 2022**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of July 19, 2022 was called to order at 7:05 p.m. by President Dave Peeler. In attendance were Councilmen Todd Adamczyk, Justin Albright, Dave Peeler, Kevin Joseph, and John Spinks, Jr.; Clerk-Treasurer Jamie Uzelac; Town Marshall Josh Noel; MCO Representative Randy Decker; Building Inspector Brad Ladwig; Park Board President Linda Brebner; Town Attorney Brett Galvan; and Recording Secretary Joanne Hansen. Not in attendance at the meeting was Fire Chief Chad Franzman.

Following the Pledge of Allegiance, the following business was conducted.

Utility Adjustments

618 Persimmon Parkway - Hose clamp came off of pool causing it to drain. On motion of Councilman Spinks, seconded by Councilman Adamczyk, and duly carried 5-0, the Council approved an adjustment to the sewer portion of the utility invoice to an average of the past 12 months of usage.

Approvals of Minutes - On motion of Councilman Joseph, seconded by Councilman Spinks, and duly carried 5-0, the minutes of June 21, 2022 Council meeting and July 12, 2022 were approved as presented.

Docket – President Peeler read the docket totals for July 19, 2022: Total \$810,075.58, Transfer \$334,239.02 and Net \$475,836.56. On motion of Councilman Adamczyk, seconded by Councilman Joseph, and duly carried 5-0, the Docket was approved as presented.

Ordinances and Resolutions

Resolution 2022-07-19 - A Resolution Providing for the Transfer of Appropriations for the Town of Hebron, Porter County, Indiana for 2022 For the Action and Passage by the Hebron Town Council, Pursuant to IC 6-1.1-18-6 - On motion of Councilman Albright, seconded by Councilman Adamczyk, and duly carried 5-0, Resolution 2022-07-19 was passed and adopted.

OLD BUSINESS: None

NEW BUSINESS:

Mr. Yager, ACE Hardware, stated that he was having a difference of opinion with the Town Building Inspector. He explained that his permit was pulled, that the application for the permit disappeared, and the building was red tagged for working without a permit. Councilman Albright stated that Mr. Yager had breached a fire wall, that this is a safety issue which required state approval. Building Inspector Ladwig stated he had only stopped the work. Mr. Yager was informed that he needs to get engineering approval. The issue was resolved with a discussion.

2022 Community Crossing Road Improvement - MCO Representative Randy Decker stated that two bids were received on July 15, 2022: Milestone at \$647,771.00 and Town & Country at \$776,392. He noted that both bids are over the limit, but he was able to shave off more than \$40,000 and that there is \$15,000 in savings and seeding. Mr. Decker recommended that the Council accept the Milestone Contract. President Peeler noted that the Town would need to come up with an additional \$13,000.00. Clerk-Treasurer Uzelac stated that there are funds in River Boat that can be used. Mr. Decker noted that Aspen Street could be completed before the start of school if bid is approved at this meeting. On motion of Councilman Spinks, seconded Councilman Albright, and duly carried 5-0, the Council approved Milestone's contract at \$647,771.00.

Department Reports

Public Works - A copy of MCO Representative Randy Decker's report is attached to and made a part of these minutes.

Dead Trees at Cohen Park - On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 5-0, the Council approved the hiring of outside help to remove the dead trees at a cost not to exceed \$4,800.00. Mr. Decker noted that some trees will need to be planted in Cohen Park and he suggested that the Park Department begin working on a tree program.

HRC - No report.

Police Department - A copy of the Police Report submitted by Josh Noel is attached hereto and made a part of these minutes.

Fire Department - No report.

Parks - President Linda Brebner reported that the Department is working on repairing the tennis court at Alyea Park. She noted that they purchased a new net and trying to fix up as much as possible so that the Town can have a tennis and pickle ball court. Randy Decker stated that he will check with Welsh and Kelly about fixing the Court and hopefully have an estimate by the next meeting. There was a discussion regarding repairing the ice rink.

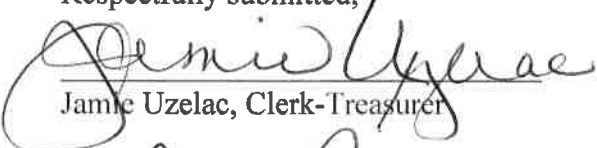
Building Department - Building Inspector Brad Ladwig stated that stopped another job due to the fact the property owner had not obtained a permit to put in a parking lot. He further noted that they are working on a drainage plan.

Town Comments - President Peeler thanked the Police Department, Public Works, and Clerk's Office for their hard work during the 4th of July celebration.

Councilman Spinks stated that the Town Wide Garage Sale is scheduled for August 6th and the Lions Club will be setting up Port A Chicken at the Community Center. He noted that everyone should get there before noon.

There being no further business before the Council, on motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,



Jamie Uzelac, Clerk-Treasurer

Approved



Dave Peeler, President



**Town of Hebron
Report of Operations
Prepared By: Randy Decker
June 2022**

Water Plant

- Tim Hill and Curtis Kent from Peerless Midwest were onsite to pull well water samples for analyses.

Water Distribution

- Hydrants #150, #65 and #114 are out of service. These are Traverse City hydrants which are obsolete. As of now, the plan for funding to replace them will be to wait for grants.
- With the scheduled water shut down in Crestnoll, I would like to change out four hydrants in the area. R&R Construction will change out two of them at the new connection point. We will schedule a contractor at the same time to change out the other two. The hydrants are #84, #86, #87 and #88.
- Meter change out continues with just a little under 110 remaining.
- Backflow questionnaires and inspections have been completed. This information will be given to BSI and will make the Town compliant with IDEM.
- Information has been given to Wessler to complete the 2022 Water Loss Audit.

Wastewater

- The OCRA application has been submitted. This is for the collection system repairs.
- New lift station logbooks have been made.
- The Preventive Maintenance Schedule has been completed and is now in use.

Storm Water

- We received a complaint regarding water in the alley off Washington Street to Main Street near Goodbyes. We found a sump pump discharging water from 110 W. Sigler. We shut the water off for an hour and the sump never stopped running. We changed the meter on January 4, 2022, and found that the house has 2 cisterns and 4 pumps running. The first time we checked the water sample we had no chlorine in it but the second time we did. We will keep investigating.
- 309 S. Van Buren had a sinkhole that we ran our camera through and found that it had a small hole in the top of the tile. This tile is roughly 12 ft deep so digging is not an option. We will explore getting this section of the pipe lined.
- The big grate on the west side of the Community Center retention pond has been reinstalled.
- The structure at Jefferson and Jackson needs a new cover. We are working with Utility Supply Company to find a solution due to its odd size.
- Olive Court has a fence over the Town's easement which will be an issue when the tile gets replaced. We need some direction from the Board regarding this issue.
- The State has replaced the broken 15-inch culvert under U.S. Hwy 2 with a new 48-inch.

Streets

- The 2022 Paving Bids are due June 15, 2022.
- Mosquito spraying was done two times before the July 4th holiday. With the dry conditions, we have taken the sprayer out of the truck.
- The curb on Main Street and Sigler have been painted yellow for No Parking.
- All sidewalks on Main Street have been cleaned.
- Street sweeping was complete.
- The new chipper box has been painted.
- Several broken boards have been replaced on benches in the parks.
- All of the benches have been installed.
- We have graded all of the alleys and will put gravel down as needed.
- We are in the process of converting my old office at the wastewater plant into the new sign shop.
- The Town buildings under the South Water Tower need some attention.
- Chipping has been completed for the month.
- Truck #1 was traded in for a new 2022 F350.
- Truck #3 was taken to South Lake Auto for the starter and flywheel issue.
- The new salt boxes and plows will have to be picked up and stored until we find new trucks.
- The Work Order Monthly Report is attached.
- The Preventive Maintenance Logs for the mower and truck are ready.

Subdivision

- Wessler has the water off-site preliminary prints finished. We reviewed them with Bob and have some changes.
- With the possibility of expanding the number of homes in the US 231 area, some changes are being considered to the Monroe Lift Station as well as the Developers Lift Station.
- We are in the process of putting together a tentative schedule for construction of the subdivision and offsite utility work.
- The boring of the new 8-inch water line under US 231 and Park Place will take place in the next few weeks. This will require a few homes to be without water for a short time.
- The water connection at Ryan Road and Birch will require loss of water to those customers for a short period.
- Hebron Water and Wastewater Plant expansion talks will be scheduled soon.

Completed Work Orders

Water/Sewer – 86

Drainage – 2

Streets – 6

Locates – 51

Code Enforcement – 0

Parks – 6

Comp Time

Robert Paajanen – 4.25

Dustin Lindsay – 9.5

Jami Norris – 21.5

Alan Kosinski – 18.5

Kevin Pierce- 4.75

Town of Hebron - Operational Summary

Wastewater Treatment Plant - Influent

2022	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	9,269,000	430,000	240,000	299,000	254	619.81	211	504.76	29.2	
February	14,198,800	2,120,000	250,000	507,100	146	551.17	222	645.54	22.3	
March	13,309,850	1,230,000	280,000	429,350	247	788.35	173	550.80	15.84	
April	12,950,100	1,060,000	270,000	431,670	196	631.88	271	881.84	27.06	
May	12,790,600	1,070,000	250,000	412,600	248	752.2	201	616.1	24.3	
June										
July										
August										
September										
October										
November										
December										

Wastewater Treatment Plant - Effluent

2022	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	Monthly Avg.	% Removed
January	8,750,000	510,000	220,000	282,300	9.1	96.4	20.5	90.3	.308	98.9
February	13,610,000	1,400,000	240,000	486,100	7.9	94.6	19.6	91.2	.243	98.9
March	13,100,000	1,560,000	260,000	422,580	7.5	97.0	8.3	95.2	.357	97.7
April	12,580,000	1,010,000	250,000	419,330	7.1	96.4	11.1	95.9	.227	99
May	11,850,000	1,030,000	230,000	382,300	6.6	97.3	9.1	95.5	.202	99.2
June										
July										
August										
September										
October										
November										
December										

Water Treatment Plant

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (pounds.)
01/31/22	6,217,380	279,120	173,910	207,246	98.6
02/28/22	5,255,330	261,070	159,080	194,640	83.1
03/31/22	5,669,560	231,130	155,280	188,895	88.9
04/30/22	5,820,000	262,270	159,350	200,690	89.4
05/31/22	6,516,440	265,110	162,610	217,215	100.1
06/30/22	6,515,860	286,860	189,610	224,685	101.7
07/31/22					
08/31/22					
09/30/22					
10/31/22					
11/30/22					
12/31/22					



Hebron Police Department
Monthly Report
Town Board Meeting
July 19th, 2022

**Police Department Stats
June 1st -- June 30th, 2022**

	Traffic Stops	Citations	Arrest Misd.	Arrest Felony	Calls of Service
Total -- June	121	33	7	2	174
Total -- May	220	64	15	2	171
Total -- April	244	81	12	2	161
Total -- Mar.	324	137	18	2	135
Total --Feb.	229	70	11	2	156
Total -- Jan.	228	67	7	3	117
Total -- YTD	1,366	452	70	13	914
Total 2021	1,529	609	69	27	1,423

Hebron Police Department

Vehicle Report

July 18th, 2022

Vehicle Number	Officer Assigned	Model & Year	VIN: Number	Current Mileage	Mechanical Issues
1	J. Noel	2021 Ford Explorer	1FM5K8AC7MNA0687	14,487	No Issues
2	S. Sejda	2020 Ford F150	1FTEW1P45LKE443737	30,049	No Issues
3	Pool	2016 Ford Explorer	1FM5K8ARGGA04479	115,660	No Issues
5	Pool	2015 Ford Explorer	1FM5K8AR2FGA94504	94,476	No Issues
6	S. Hawkins	2021 Ford Explorer	1FM5K8ABXMGC41250	6,562	No Issues
9	B. Swaney	2019 Ford Explorer	1FM5K8AR9KGB44034	39,129	No Issues
11	C. Hayworth	2022 Ford Explorer	1FM5K8AB4NGA42695	1,590	No Issues
12	Montelone	2017 Ford Explorer	1FM5K8AR3HGB94095	89,361	No Issues
13	A. Wood	2017 Ford Explorer	1FM5K8ARXHGA35946	85,491*	No Issues