

**HEBRON TOWN COUNCIL  
HEBRON UTILITY REGULATORY COMMISSION  
MINUTES OF JUNE 21, 2022**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of June 21, 2022 was called to order at 7:02 p.m. by President Dave Peeler. In attendance were Councilmen Todd Adamczyk, Dave Peeler, Kevin Joseph, and John Spinks, Jr.; Clerk-Treasurer Jamie Uzelac; Town Marshall Josh Noel; MCO Representative Randy Decker; Building Inspector Brad Ladwig; Park Board President Linda Brebner; Town Attorney Brett Galvan; and Recording Secretary Joanne Hansen. Not in attendance at the meeting were Councilman Justin Albright and Fire Chief Chad Franzman.

Following the Pledge of Allegiance, the following business was conducted.

**Utility Adjustments**

501 North Main Street - Main water line broke in the trailer park. On motion of Councilman Spinks, seconded by Councilman Adamczyk, and duly carried 4-0, the Council approved an adjustment to the January and February sewer portion of these utility invoices to an average of the past 12 months of usage.

100 S. Main Street - Water line broke in the basement. On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 4-0, the Council approved an adjustment to the April sewer portion of the April utility invoice to an average of the past 12 months of usage.

**Approvals of Minutes** - On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 4-0, the minutes of May 17, 2022 Council meeting was approved as presented.

**Docket** – President Peeler read the docket totals for June 21, 2022: Total \$802,099.10, Transfer \$378,399.95 and Net \$423,699.15. On motion of Councilman Adamczyk, seconded by Councilman Joseph, and duly carried 4-0, the Docket was approved as presented.

**Ordinances and Resolutions**

**Ordinance 2022-06-21 - Adopting a Capital Improvement Plan of the Town of Hebron, Porter County, Indiana Specifying Uses of Revenues Received from the Certified Distribution of County Economic Development Income Tax (CEDIT) Funds as Distributed by the Office of the Porter County, Indiana Auditor in Fiscal Years 2022 and 2023 and Designating the Recipient(s) of said County Economic Development Income Tax (CEDIT) Funds** - On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 4-0, Ordinance 2022-06-21 was passed and adopted.

**Resolution 2022-06-21 - A Resolution of the Town of Hebron Indiana Regarding the Repeal of the Utility Receipts Tax** - On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 4-0, Resolution 2022-06-21 was passed and adopted.

**Resolution 2022-06-21-1 -A Resolution Providing for the Additional Appropriation of the Tax Increment Finance (TIF) Fund and the General Fund for the Year 2022** - On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 4-0, Resolution 2022-06-21-1 was passed and adopted.

**Resolution 2022-06-21-2 - A Resolution Providing for the Transfer of Appropriations for the Town of Hebron, Porter County, Indiana for 2022 For the Action and Passage by the Hebron Town Council, Pursuant to IC 6-1.1-18-6** - On motion of Councilman Spinks, seconded by Councilman Adamczyk, and duly carried 4-0, Resolution 2022-06-21-2 was passed and adopted.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**MCO Contract Renewal** - President Peeler stated that this matter was tabled at the May meeting and the renewal is \$170,182.00 which is a 5% increase. On motion of Councilman Joseph, seconded by Councilman Spinks, and duly carried 4-0, the MCO Contract was approved.

**URT letter to water customers** - On motion of Councilman Spinks, seconded by Councilman Adamczyk, and duly carried 4-0, the URT letter was approved.

**Written Requests for Payment** - Following a length discussion and a request by Attorney Galvan to table this matter, on motion of Adamczyk, seconded by Councilman Joseph, and duly carried 4-0, Request for Payment numbers 2,3,4,5 and 7 were tabled pending further review.

**Regulated Drain Agreement with Porter County Drainage Board** - On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 4-0, the Council approved the Agreement.

**GIS Proposal from Abonmarche** - On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 4-0, the Council approved the proposal at a not to exceed cost of \$10,000.00. It should be noted that this Proposal was reviewed by Attorney Galvan and he gave a favorable approval.

**Wessler Invoice 39219** - Clerk Treasurer Uzelac stated that Attorney Brenda DeVries believes this invoice should be sent to Mr. Lotton for payment. After payment is remitted, Mr. Lotton can request reimbursement. Following a discussion, on motion of Councilman Adamczyk, seconded by Councilman Joseph, and duly carried 4-0, this matter was tabled pending further review.

**Department Reports**

**Public Works** - A copy of MCO Representative Randy Decker's report is attached to and made a part of these minutes.

Streets - Painting on the curbs will be done tomorrow and street sweeping will be done next Tuesday. Main Street will be done twice.

Chipper Truck was fixed at the cost of \$2,900 and the guys like the box better now. Mr. Decker asked for approval to place the old equipment on the internet for a Silent Auction. On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 4-0, this request was approved.

**HRC** - No report.

**Police Department** - A copy of the Police Report submitted by Josh Noel is attached hereto and made a part of these minutes. Chief Noel further reported as follows:

The new vehicle is now in service and Cody is driving it.

The Department has received the road closure permit from INDOT for the 4th.

**Fire Department** - No report.

**Parks** - President Linda Brebner reported that the trees on Front Street are planted and they are trying to keep them from dying. President Brebner thanked public works for their help in this project. She noted that they are now using a 200-gallon tank and are filling bags, which are around the trees to hold water. Gutters have been installed at the Depot and the last Movie in the Park is scheduled for tomorrow night.

**Building Department** - Building Inspector Brad Ladwig stated that he didn't have a report, but he will be better prepared for the next meeting. He noted he is getting settled in.

**Town Comments** - President Peeler noted that the parade is only two weeks away, fire works are scheduled for Sunday, July 3<sup>rd</sup> at dusk, donations have been good this year, and donations can be made on-line.

Clerk-Treasurer Uzelac announced that the next time the Council meets the carpet will be on the floor.

Attorney Brett Galvan noted that Building Inspector Brad Ladwig has been working on code violations and that everything is going well.

There being no further business before the Council, on motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 4-0, the meeting was adjourned.

Respectfully submitted,

  
\_\_\_\_\_  
Jamie Uzelac, Clerk-Treasurer

Approved

  
\_\_\_\_\_  
Dave Peeler, President



**Town of Hebron  
Report of Operations  
Prepared By: Randy  
Decker May 2022**

**Water Plant**

- The Cl<sub>2</sub> gas detector has been calibrated.
- Tim Hill and Curtis Kent from Peerless Midwest were onsite to pull well water samples for analyses.
- Midwest Salt has had another price increase due to the price of fuel.

**Water Distribution**

- Hydrants #150, #65 and #144 are out of service. These are Traverse City hydrants which are obsolete. As of now, the plan for funding to replace them will be to wait for grants.
- The 2021 CCR has been completed and delivered.
- The North Water Tower inspection report is attached.
- Meter change out has started again with just a little under 130 left.
- Backflow questionnaires and inspections have been completed. This information will be given to BSI and will make the Town compliant with IDEM.
- Information has been given to Wessler to complete the 2022 Water Loss Audit.

**Wastewater**

- The Agreed Order closure letter is attached.
- The gas detectors and metering devices have been calibrated.
- New lift station logbooks have been made.
- The Preventive Maintenance Schedule has been completed and is now in use.

**Storm Water**

- We received a complaint regarding water in the alley off Washington Street to Main Street near Goodbyes.

We found a sump pump discharging water from 110 W. Sigler. We shut the water off for an hour and the sump never stopped running. We changed the meter on January 4, 2022, and found that the house has 2 cisterns and 4 pumps running. The first time we checked the water sample we had no chlorine in it but the second time we did. We will keep investigating.

- 309 S. Van Buren had a sinkhole that we ran our camera through and found that it had a small hole in the top of the tile. This tile is roughly 12ft deep so digging is not an option. We will explore getting this section of the pipe lined.
- The big grate on the west side of the Community Center retention pond has been reinstalled.
- The structure at Jefferson and Jackson needs a new cover. We are working with Utility Supply Company to find a solution because it is an odd size.
- Olive Ct has a fence over the Town's easement which will be a issue when the tile gets replaced. I need some direction from the Board.

### **Streets**

- The 2022 Paving Project should be ready to go to bid the last week of June.
- The street sweeper is scheduled for the last week of June.
- The Vac truck is finished and picked up.
- Pea gravel has been added to the parks as needed.
- Several broken boards have been replaced on benches in the parks.
- Most of the benches have been installed.
- We have graded all of the alleys and will put gravel down as needed.
- We are in the process of converting my old office at the wastewater plant into the new sign shop.
- The Town buildings under the South water tower need some attention.
- A new watering tank has been put together. This tank will hold 200 gallons and can be pulled with the golf cart. This should speed up watering the trees on Front Street.
- Chipping has been completed for the month.
- Batteries have been replaced in Truck #1 and #6.
- Truck #3 was taken to South Lake Auto for a tune up - the cost was \$1,600.
- Truck #8, the chipper truck, has broken axles and the rear-end. This truck is a 1988 - the estimated cost for repairs was between \$4,000-\$10,000. For under \$700, we built a temporary box on Truck #6. This allowed us to finish chipping. We will look at other options.
- The new salt boxes and plows will have to be picked up and stored until we find new trucks.
- The Work Order Monthly Report is attached.
- The Preventive Maintenance Logs for the mower and truck are ready.

### **Subdivision**

- Wessler has the water off-site preliminary prints finished. Bob and I have reviewed them and have some changes.
- We are scheduled to meet onsite at Monroe Lift Station on Monday, June 13<sup>th</sup>, to finalize the location of the new station.
- We are in the process of putting together a tentative schedule for construction of the subdivision and

offsite utility work.

**Completed Work Orders**

Water/Sewer – 77

Drainage – 5

Streets – 18

Locates – 29 Code

Enforcement – 0

Parks – 6

**Comp Time**

Robert Paaajanen –

3.75 Dustin Lindsay –

12 Jami Norris – 19

Alan Kosinski – 28.5

**Town of Hebron - Operational Summary**

**Wastewater Treatment Plant - Influent**

2022	Flow				BOD		TSS		Ammonia	
	Total Gallons	Max. Daily	Min. Daily	Monthly Avg.	mg/l	#'s	mg/l	#'s	mg/l	#'s
January	9,269,000	430,000	240,000	299,000	254	619.81	211	504.76	29.2	
February	14,198,800	2,120,000	250,000	507,100	146	551.17	222	645.54	22.3	
March	13,309,850	1,230,000	280,000	429,350	247	788.35	173	550.80	15.84	
April	12,950,100	1,060,000	270,000	431,670	196	631.88	271	881.842	27.06	
May										
June										
July										
August										
September										
October										
November										
December										

**Wastewater Treatment Plant - Effluent**

2022	Total Gallons	Flow			BOD		TSS		Ammonia	
		Max. Daily	Min. Daily	Monthly Avg.	Monthly Avg.	% Removed	Monthly Avg.	% Removed	Monthly Avg.	% Removed
January	8,750,000	510,000	220,000	282,300	9.1	96.4	20.5	90.3	.308	98.9

February	13,610,000	1,400,000	240,000	486,100	7.9	94.6	19.6	91.2	.243	98.9
March	13,100,000	1,560,000	260,000	422,580	7.5	97.0	8.3	95.2	.357	97.7
April	12,580,000	1,010,000	250,000	419,330	7.1	96.4	11.1	95.9	.227	99
May										
June										
July										
August										
September										
October										
November										
December										

**Water Treatment Plant**

Month Ending	Total Monthly Flow	Maximum Daily Flow	Minimum Daily Flow	Average Daily Flow	Chlorine Usage (pounds.)
01/31/22	6,217,380	279,120	173,910	207,246	98.6
02/28/22	5,255,330	261,070	159,080	194,640	83.1
03/31/22	5,669,560	231,130	155,280	188,895	88.9
04/30/22	5,820,000	262,270	159,350	200,690	89.4
05/31/22	6,516,440	265,110	162,610	217,215	100.1
06/30/22					
07/31/22					
08/31/22					
09/30/22					
10/31/22					
11/30/22					
12/31/22					

**HEBRON**  
***POLICE***



**JOSHUA NOEL**  
CHIEF OF POLICE  
**SCOTT SEJDA**  
ASSISTANT CHIEF

611 N. Main Street - Hebron, IN 46341-0038 - Phone (219) 996-2747 - Fax (219) 996-2144

**Hebron Police Department**  
**Monthly Report**  
**Town Board Meeting**  
**June 21<sup>st</sup>, 2022**



## Police Department Stats May 1<sup>st</sup> -- May 31<sup>st</sup>, 2022

	Traffic Stops	Citations	Arrest Misd.	Arrest Felony	Calls of Service
<b>Total -- May</b>	<b>220</b>	<b>64</b>	<b>15</b>	<b>2</b>	<b>171</b>
Total -- April	244	81	12	2	161
Total -- Mar.	324	137	18	2	135
Total --Feb.	229	70	11	2	156
Total -- Jan.	228	67	7	3	117
<b>Total -- YTD</b>	<b>1,245</b>	<b>419</b>	<b>63</b>	<b>11</b>	<b>740</b>
<i>Total 2021</i>	<i>1,529</i>	<i>609</i>	<i>69</i>	<i>27</i>	<i>1,423</i>

# Hebron Police Department Vehicle Report

May 22<sup>nd</sup>, 2022

Vehicle Number	Officer Assigned	Model & Year	VIN: Number	Current Mileage	Mechanical Issues
1	J. Noel	2021 Ford Explorer	1FM5K8AC7MNA0687	13,154	No Issues
2	S. Sejda	2020 Ford F150	1FTEW1P45LKE443737	27,714	No Issues
3	Hayworth	2016 Ford Explorer	1FM5K8ARGGA04479	115,421	No Issues
5	Pool	2015 Ford Explorer	1FM5K8AR2FGA94504	94,243	No Issues
6	S. Hawkins	2021 Ford Explorer	1FM5K8ABXMGC41250	4,572	No Issues
9	B. Swaney	2019 Ford Explorer	1FM5K8AR9KGB44034	37,942	No Issues
11	C. Hayworth	2022 Ford Explorer	1FM5K8AB4NGA42695	976	No Issues
12	Montelone	2017 Ford Explorer	1FM5K8AR3HGB94095	86,883	No Issues
13	A. Wood	2017 Ford Explorer	1FM5K8ARXHGA35946	85,491	No Issues