

**HEBRON TOWN COUNCIL
HEBRON UTILITY REGULATORY COMMISSION
MINUTES OF DECEMBER 20, 2021**

The Hebron Town Council and Hebron Utility Regulatory Commission meeting of December 20, 2021 was called to order at 7:02 p.m. by President Dave Peeler. In attendance were Councilmen Todd Adamczyk, Justin Albright, Dave Peeler, Kevin Joseph, and John Spinks, Jr.; MCO Representative Randy Decker; Building Commissioner Ernie Snow; Clerk-Treasurer Jamie Uzelac; Marshall Josh Noel; Park Board President Linda Brebner; and Interim Town Attorney Brett Galvan. This meeting was conducted via Zoom.

Following the Pledge of Allegiance, the following business was conducted.

Anton Insurance - President Peeler noted that Jim Anton was not present for the meeting.

Utility Adjustments -

600 W. Sigler Street - Leaking outside spigot. On motion of Councilman Spinks, seconded by Councilman Adamczyk, and duly carried 5-0, the Council approved an adjustment for the July, August and September sewer usages to an average of the past 12 months.

611 N. Main Street - Community Center - Toilet running during the time of early voting. On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, the Council approved an adjustment to the sewer portion of the utility invoice. It should be noted that no average was mentioned or approved.

Approvals of Minutes - On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 5-0, the minutes of the November 16, 2021 Council Meeting, and Workshop Meeting of December 14, 2021 were approved as submitted.

Docket – President Peeler read the docket totals for December 20, 2021: Total \$756,260.50, Transfer \$272,792.78 and Net \$483,467.72. On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, the Docket was approved as presented.

Ordinances and Resolutions

Resolution 2021-12-20 - A Resolution Providing For the Transfer of Town Dormant Funds to the Hebron General Fund - President Peeler read Resolution 2021-12-20. On motion of Councilman Albright, seconded by Councilman Spinks, and duly carried 5-0, Resolution 2021-12-20 was passed and adopted.

Resolution 2021-12-20-1 - Transfer Resolution - Resolution 2021-12-20-1 was read by President Peeler. On motion of Councilman Joseph, seconded by Councilman Albright, and duly carried 5-0, Resolution 2021-12-20-1 was passed and adopted.

Resolution 2021-12-20-2 - A Resolution for Providing for the Encumbrance of Appropriations for the Town of Hebron, Porter County, Indiana from the Budget Year 2021 into the Budget Year 2022 for the Action and Passage by the Hebron Town Council - President Peeler read Resolution 2021-12-20-2. On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 5-0, Resolution 2021-12-20-2 was passed and adopted.

Ordinance 2021-12-20 - Water Rate Ordinance - President Peeler read Ordinance 2021-12-20. On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, Ordinance 2021-12-20 was passed and adopted.

Ordinance 2021-12-20-1 - Sewer Use Ordinance - On motion of Councilman Joseph, seconded by Councilman Spinks, and duly carried 5-0, Ordinance 2021-12-20-1 was passed and adopted.

OLD BUSINESS: None

NEW BUSINESS:

Jon Peterson Consulting Services' Proposal for Capital Assets/Depreciation - Clerk-Treasurer Jamie Uzelac stated that this proposal is for \$6,500.00. She noted that the Town is required by State Board of Accounts to compile a Capital Assets and Depreciation list. Mr. Peterson's job is to compile the list. On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 5-0, the Council approved the proposal at the cost of \$6,500.00.

CES Quote for Main Street Benches - President Peeler noted that the cost of the quote is \$7,560.00. On motion of Councilman Spinks, seconded by Councilman Adamczyk, and duly carried 5-0, the Council approved the cost of \$7,560.00.

Engagement Letter - Bose McKinney & Evans LLP - Hourly rate \$490/\$545 - President Peeler noted that this is for the TIF Bonds for the proposed subdivision. Following a discussion, on Motion of Councilman Spinks, seconded by Councilman Albright, and duly carried 5-0, the Council approved the Engagement Letter.

HWC Proposal - President Peeler noted that the Council received favorable recommendations for approval of this proposal from the HRC and the Plan Commission. He noted that the cost is a not to exceed \$65,400. Councilman Spinks reported that this is for the inspections of the development and if the development was not completed, there would be no cost to the Town. On motion of Councilman Spinks, seconded by Councilman Joseph, and duly carried 5-0, the Council approved this proposal.

Hiring of Snow Plow drivers - On motion of Councilman Joseph, seconded by Councilman Spinks, and duly carried 5-0, **Michael _____ and Wendy Austin** were hired. President Peeler stated that their starting date would be when the snow flies.

Appointment to Tourism Board - President Peeler reported that it was Kouts' turn to make the next appointment to this Board; however, Kouts declined to appoint anyone. He noted that Don Ensign has agreed to fill the position for the period of January 1, 2022 through

December 31, 2023. On motion of Councilman Albright, seconded by Councilman Joseph, and duly carried 5-0, the Council appointed Mr. Ensign to this position,

Resignation of John Fashing, Jr. - President Peeler read the resignation letter submitted by John Fashing, Jr. On motion of Councilman Adamczyk, seconded by Councilman Spinks, and duly carried 5-0, the Council accepted Mr. Fashing's resignation. President Peeler asked Clerk-Treasurer Uzelac to advertise for opening on the Plan Commission and Board of Zoning Appeals (BZA).

Department Reports

Public Works - A copy of MCO Representative Randy Decker's report is attached to and made a part of these minutes.

Mr. Decker reported that the Emergency Plan was submitted and the Department received a letter indicating the Plan was accepted.

Mr. Decker asked for approval for the proposed Sanitary Design and Construction Standards. On motion of Councilman Joseph, seconded by Councilman Adamczyk, and duly carried 5-0, approval was given.

HRC - Kevin Joseph reported as follows: the HRC will need to ask the Town Council to pay for the fire station for 2022; that they will be working with the developer in January, and the next meeting of the HRC will be held at Galvan Law Office.

Police Department - A copy of the Police Report submitted by Josh Noel is attached hereto and made a part of these minutes. Chief Noel further reported as follows:

F150 - had transmission problems, but is fully covered under a warranty. It was out of service for approximately 2 to 3 weeks.

Report - President Peeler asked about revising the Police Report. Chief Noel said he would look into a revision.

Fire Department - No report.

Parks - President Brebner reported the following:

1. Santa event went off very well. Over 100 people, possibly 200 people were in attendance. She noted that the Hebron Library staff helped out as did a Girl Scout Troop. There was Santa, face painting, and lots of positive feedback. She thanked the local businesses for their contributions to the Silent Auction. She reported that Girl Scout Troop 35596 presented that Department with a check in the amount of \$797.00. The Girl Scout Troop is closing its troop and had funds available to donate. The Park Department decided to purchase a tree with these funds and to place a plaque in front of the tree honoring the Troop 35596.

2. Winners of the Light Up Hebron Event are: 1st Place 506 Aspen Street; 2nd Place 523 Tamarack; and 3rd Place 109 Fir Court.

Building Department - Ernie Snow stated he would like the Council to adopt the Indiana Code and Addendums. The Council agreed to look into this issue.

Mr. Snow stated that there are a few issues:

Park Ridge - garbage and trash on neighbors' properties. President Peeler noted that the developer needs to clean up the area. Councilman Joseph stated that Mr. Snow should make another phone call to Steve Kil.

Contractor working in Town without obtaining a contractor license.

Park Place - Ernie Snow and Attorney Galvan will address this issue.

104 Fairlane - Ernie Snow reported that there are no code violations at this property. Councilman Spinks stated that deliveries are still being made, that vehicles are still coming and going from the property, and that the previous Building Commissioner had determined that a business was being operated from the property.


Town Comments - There was a lengthy discussion on in person meetings versus Zoom meetings. On motion of Councilman Joseph, seconded by Councilman Adameczyk, and duly carried 3-2, the Council approved opening Community Center up and to allow for each board/committees to determine whether they wanted to meet in person. If in person meetings were selected, the boards would have to clean the Community Center prior to the meeting and again at the end of each meeting. On motion of Councilman Adameczyk, seconded by Councilman Joseph, and duly carried 5-0, the Council voted to conduct their January meeting via Zoom. Attorney Galvan will look into conducting the meetings via a Zoom Hybrid.

There being no further business before the Council, on motion of Councilman Joseph, seconded by Councilman Adameczyk, and duly carried 5-0, the meeting was adjourned.

Respectfully submitted,



Jamie Uzelac, Clerk-Treasurer

Approved


Dave Peeler, President