



TOWN OF HEBRON ~ BUILDING DEPARTMENT

ROOM ADDITION PERMIT GUIDE

Application Requirements

1. Legal description of the property or parcel
2. Site Plan drawn and clearly labeled showing all existing structures and lot lines. Also, show area to be demolished, if any.
3. Scale drawings, blueprints, or brochures with plan view, side elevations, and dimensions
4. Registered Town of Hebron contractor and subcontractors for current year
5. Completed permit application form from this office

Town of Hebron, County and State Building Code and Zoning requirements

1. Plumbers must have Indiana State Plumbing License on file with the Town of Hebron
2. Side and rear yard setbacks must be respected
3. Site must be finished grade min. 6" within the first 10' with proper swales for drainage at property line
4. Gutters and downspouts installed
5. Smoke detectors installed and interconnected
6. Hand/guard rails on all decks, balconies, stairways, and landings. Turned into walls on all stairways.
7. Electrical panel labeled and all fixtures installed. All grounding in place.
8. Tempered glass used in showers/tubs
9. Separate gas valves for fireplaces must be accessible and labeled.
10. Underside of basement stairs should be drywall
11. Permit runs for 1 year. Fee to renew is same as original fee paid.

Minimum Required Zoning Setbacks

Zone R1 - Front 30' Side 15' Rear 20'

Zone R2 - Front 25' Side 10' Rear 15'

Building Department Inspections Required – Call (219)-996-4641

1. Footing or post hole. Footing forms, rebar, and Ufer ground is in place. 36" frost depth, building footprint and site plan verification.
2. Pre-backfill after waterproofing, drain tile, and insulation are installed prior to backfill.
3. Underground plumbing/electrical prior to pouring floor. Please leave pipe joints uncovered.
4. Rough-in (4 way). When all framing, plumbing, electrical, HVAC, and fire/draft stopping are in place prior to wall covering. (Insulation may be in place in exterior walls)
5. Final Certificate of Occupancy Inspection when project is totally complete. Structure cannot be occupied without written permission from the Building Dept.

BUILDING DEPARTMENT

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www.hebronindiana.org

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