



TOWN OF
HEBRON

ESTABLISHED 1890
BUILDING DEPARTMENT

107 N. Main Street | P.O. Box 478 | Hebron, Indiana 46341

BRADFORD LADWIG
BUILDING COMMISSIONER
Office 219-996-4641
Fax 219-996-7494

EMAIL:
hebronbuilding@hebronindiana.org

RESIDENTIAL ROOM ADDITION PERMIT APPLICATION

APPLICATION DATE _____ ESTIMATED COST \$ _____ DATE OF COMPLETION _____

PROPERTY LOCATION

SUBDIVISION _____

SITE ADDRESS _____

LOT NUMBER _____ PARCEL # _____ FLOOD ZONE YES NO

PROPERTY OWNER

NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

HOME PHONE # _____ CELL # _____ WORK # _____

GENERAL CONTRACTOR

COMPANY NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

WORK PHONE # _____ CELL # _____ HOME # _____

E-MAIL _____

COMPANY OWNER'S NAME _____

COMPANY OWNER'S ADDRESS _____

CITY, STATE, ZIP CODE _____

HOME PHONE # _____ CELL # _____



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NOTE: THE FOLLOWING THREE (3) TYPES OF WORK ARE NOT INCLUDED IN THE GENERAL CONTRACTORS' BUILDING PERMIT. CONTRACTORS ENGAGING IN THE TYPES OF WORK LISTED BELOW MUST BE LICENSED AND RESPONSIBLE FOR OBTAINING A SEPARATE PERMIT AND THEIR INSPECTIONS.

➤ *ELECTRICAL* *PLUMBING* *HVAC*

SUB-CONTRACTORS

	COMPANY NAME	PHONE NUMBER	LICENSE #
ELECTRICAL	_____	_____	_____
PLUMBING	_____	_____	_____
MECHANICAL	_____	_____	_____
SEWER/WATER	_____	_____	_____
EXCAVATION	_____	_____	_____
CONCRETE	_____	_____	_____
CARPENTRY	_____	_____	_____
ROOFING	_____	_____	_____
SIDING	_____	_____	_____
MASONRY	_____	_____	_____
GUTTERS	_____	_____	_____
INSULATION	_____	_____	_____
DRYWALL	_____	_____	_____
PAINTING	_____	_____	_____
WATERPROOF	_____	_____	_____
OTHER	_____	_____	_____

CONTRACTOR'S SIGNS: (MAXIMUM SIZE 16 SQ.FT.) MAY BE PLACED ON THE JOB SITE DURING CONSTRUCTION AND MUST BE REMOVED WITHIN 7 DAYS OF COMPLETION OF WORK. CONTRACTOR'S SIGN CAN NOT BE PLACED ON ANY EASEMENT.



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DETAILS OF CONSTRUCTION (SCOPE OF WORK, DIMENSIONS, MATERIAL, USE, ETC):

SITE PLAN DRAWING - *Does not have to be to scale. Site Plan drawing should be clearly labeled with measurements showing all existing structures and lot lines. Also, show proposed new structure location. Attach site plan or use space below.*



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*****FOR OFFICE USE*****

REVIEWED BY DIRECTOR OF PUBLIC WORKS: _____ DATE: _____

COMMENTS:

REVIEWED BY STORMWATER PRESIDENT: _____ DATE: _____

COMMENTS:

REVIEWED BY FIRE DEPARTMENT CHIEF: _____ DATE: _____

COMMENTS:

APPROVED BY BUILDING COMMISSIONER: _____ DATE: _____

PERMIT # _____ PERMIT FEE _____ RECEIPT # _____



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BLUEPRINTS/DRAWINGS GUIDE

GENERAL REQUIREMENTS

1. Provide Site Plan drawing
2. Use feet and inches for measurements
3. Indicate the dimensions and use of each room, closet, garage, etc.
4. Ensure all municipal and state codes are met
5. Call Indiana 811 before you dig (Dial 811)

FOUNDATIONS

1. Slab thickness and reinforcing materials and height
2. Footing cross section with re-bar and location of footing ground (electrical)
3. Post frame building
4. Under-slab plumbing/electrical locations and layout
5. Bottom of foundation to top of topsoil measurements

FLOOR PLANS

1. Show dimension and location of walls, doors, windows, stairs and fireplaces
2. Handrail/guardrail locations and heights
3. Tempered glass locations
4. Plumbing and electrical fixture locations/load calculations (commercial)
5. Smoke detector locations
6. Square footage calculations each level, basement, garage, deck and/or porch

FLOOR/CEILING/ROOF FRAMING

1. Floor/ceiling joist size and spacing
2. Girder, beam size and spacing
3. Joist hanger type and locations
4. Floor truss fire-block locations if using trusses
5. Manufacturer specs for manufactured trusses, joist, etc

WALL SECTIONS

1. Specify all structural components in walls, floors, ceilings, roof and their coverings
2. Specify all insulation components or provide RESCHECK OR COMCHECK reports
3. Specify R-value of components

EXTERIOR PORCHES OR DECKS

1. Depth and layout of piers
2. Post size and spacing
3. Post/beam connection hardware
4. Flashing and anchoring
5. Railing size/style and stair tread width, depth, risers height, landing dimensions