



TOWN OF HEBRON ~ BUILDING DEPARTMENT
**ELECTRICAL UPGRADE - ELECTRIC METER RESTART
BACK-UP GENERATOR - TEMPORARY SERVICE
PERMIT GUIDE**

Application Requirements

1. Legal description of the property or parcel
2. Site Plan drawn and clearly labeled showing all existing structures and lot lines
3. Registered Town of Hebron contractor and subcontractors for current year
4. Completed permit application form
5. Residential & Commercial to be remodeled will need the proper remodeling permits above and beyond this electrical permit in order to begin remodeling work

Permit Required when:

1. Electric rewire upgrade
2. Electric meter restart
3. Electric Panel Box change
4. New branch circuit
5. Upgrade residential amperage
6. Setting a mobile home in Mobile Home Community
7. Installing back-up generators
8. Installing temporary service

Town of Hebron Building Code and Zoning Requirements

1. Contractor and/or subcontractors must be registered with the Town of Hebron for current year
2. Current State Electrical Code is enforced
3. Grounding to water, footing rebar, or auxiliary ground rod
4. Clearance heights for overhead services
5. Clearance heights above swimming pools
6. NIPSCO specs and requirements (See NIPSCO website)
7. Permit runs for one (1) year. Fee to renew is same as original fee paid
8. **Know what's below. Call 811 before you dig.**

Building Department Inspections Required – Call (219)-996-4641

1. Call before 10am, inspection that day
2. Rough branch circuit wiring (may require access to home or structure)
3. Meter reset
4. Final inspection when project is 100% complete

BUILDING DEPARTMENT
107 N. Main Street
P.O. Box 478
Hebron, IN 46341

BUILDING COMMISSIONER
hebronbuilding@hebronindiana.org
Office (219) 996-4641
Direct (219) 996-4645
Cell (219) 808-9285
Fax (219) 996-7494

Electric Meter Restart

1. Once the permit is paid for and issued, an electrical service inspection/site meeting can be requested.
2. The inspection will be scheduled by the Building Department a minimum of 72 hours upon your request for the inspection.
3. A green or red sticker will be left on the meter box. Green indicates that the inspection has passed. Red indicates that corrections need to be made.
4. The red sticker will list what is required in order to pass and all corrections will need to be made PRIOR to requesting a re-inspection.
5. Once the inspection passes, we will notify NIPSCO no later than the morning following the inspection. Thereafter, it is your responsibility to schedule with the utility company to have your power turned back on.
6. An inspection DOES NOT guarantee that all is well with the electric service. The purpose of this process is to determine if the premises is electrically safe according to the NATIONAL ELECTRIC CODE.